

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR  
JOINT POWERS AUTHORITY**

**AGENDA**

**REGULAR BOARD MEETING**

**9:30 A.M., MONDAY, MAY 7, 2018**

**FOLSOM CITY HALL, COUNCIL CHAMBERS  
50 NATOMA STREET, FOLSOM, CALIFORNIA**

---

**1. CALL TO ORDER**

- 2. ROLL CALL** Chair Kerri Howell, Directors Don Nottoli (Alternate: Sue Frost), Linda Budge (Alternate: Don Nottoli), Shiva Frentzen (Alternate: John Hidahl), and David Sander (Alternate: Linda Budge)

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MINUTES**

- a. Motion: Approve Minutes for Regular Meeting of February 5, 2018

**5. CONSENT**

- a. Information: Quarterly Budget Update for the Third Quarter of Fiscal Year 2017/18  
b. Resolution: Approve board meeting calendar for Fiscal Year 2018/2019

**6. UNFINISHED BUSINESS**

- a. Resolution: Authorize the Chief Executive Officer to enter into a consulting services agreement with Foothill Associates to provide environmental consultation support services during construction of the Natural Trail project and for appropriation of funds  
b. Information: Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services  
c. Resolution: Approve annual operating budget for Fiscal Year 2018/19  
d. Resolution: Approve annual capital improvement budget for Fiscal Year 2018/19

## **7. NEW BUSINESS**

- a. Information: Epic Trail Presentation by Valley Vision
- b. Information: CEO/Member Agency Staff Reports
  - i. CEO
  - ii. City of Folsom
  - iii. El Dorado County
  - iv. Sacramento County
  - v. Sacramento Regional Transit

## **8. BUSINESS FROM THE FLOOR/GOOD OF THE ORDER\***

## **9. NEXT MEETING: August 6, 2018**

## **10. ADJOURNMENT**

### **\*NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Mark Rackovan, by telephone at (916) 351-3370 or email at [mrackovan@folsom.ca.us](mailto:mrackovan@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.

## STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

**MOTION:**  
**Approve Minutes for Regular Meeting**  
**of February 5, 2018**

**AGENDA ITEM**  
**NO. 4a**

**BOARD ACTION:**

MOTION: Approve the attached Minutes for the Regular Meeting of the JPA Board of Directors, dated February 5, 2018.

# **SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

**Call to Order:** Chair Kerri Howell called the meeting to order at 9:36 a.m. The Pledge of Allegiance was recited.

**Roll Call:** Board Secretary Kimberlee Marlan recorded the roll.  
The following were determined to be present:  
Chair Kerri Howell, Directors Don Nottoli, Linda Budge, Shiva Frentzen and David Sander

## **Public Comments on Non-Agenda Items**

There were no public comments on the non-agenda items.

## **Approval of Minutes**

Upon motion by Director Budge and seconded by Director Sander, the Board voted unanimously to approve the Minutes for Regular Meeting of November 6, 2017.

## **Consent Agenda**

Upon motion by Director Nottoli and seconded by Director Budge, the Board voted unanimously to approve Consent agenda which consisted of:

Quarterly Budget Update for the Second Quarter of Fiscal Year 2017/18  
Approve Independent Audit Report for Fiscal Year 2016/17

## **Unfinished Business**

### **Item 6a: Update on the Natural Trail Project.**

CEO Rackovan reported that Staff is still in the process of obtaining the necessary environmental permits to enable volunteer crews to begin working on the natural trail. CEO Rackovan responded to Director Budge's previous comment regarding the 60-day deadline for tribal council identifying any issues. CEO Rackovan confirmed that if the tribes do not provide comment within 60 days, the Board can assume they have no issues.

CEO Rackovan reported that the state historical preservation office sent a letter to the Army Corp of Engineers asking minor clarification questions regarding how historical artifacts would be treated if found in the corridor. Activity on the trail is anticipated in the spring or summer.

# **SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

## **Public Comment was received on item 6b from the following people:**

Mr. Kris Payne stated that the natural trail project had been before the Board several times and encouraged the Board to keep the regulatory agencies accountable as the natural trail is the type of project that can be beneficial to the community.

## **Item 6b: Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services**

CEO Rackovan reported that a draft agreement was prepared for the El Dorado County Parks & Recreation Commission's review. However, P&SVRR had some concerns with the language and the item was pulled from all member agency agendas until the language in the license agreement could be mutually agreed upon by P&SVRR, El Dorado County, and JPA staff. A meeting between the three groups took place in January 2018 which resulted in P&SVRR submitting proposed language. The three parties are working to get the agreement into a form that can be approved by the member agencies. CEO Rackovan commented that the JPA staff proposes a temporary extension of the current license agreement to allow P&SVRR to continue operating on the rail corridor until the next JPA Board meeting (May 7, 2018).

Director Howell asked if the JPA had been ready to present to the El Dorado County Board when it was delayed by P&SVRR. CEO Rackovan confirmed that was the case.

## **Public Comment was received on item 6b from the following people:**

Mr. Jim Harville, President of P&SVRR, indicated that agreement on the final language of the agreement is very close to completion. He thanked Supervisor Frentzen for working so closely with P&SVRR and acknowledged support from the JPA Board.

Mr. Kris Payne representing Parks & Recreation Commissioner for District 3 clarified that the P&SVRR licensing agreement was put on their agenda and P&SVRR requested that the licensing agreement be removed from the agenda. However, the item remained on the agenda for discussion by the commission but the Board of Supervisors did not discuss the item. Mr. Payne also spoke on behalf of Diamond Springs/El Dorado County, and asked why the Board still needed a license agreement. Mr. Payne commented that in the past, having an agreement was administratively necessary since the JPA was responsible for the alignment. But now railroad track warrants dictate the operations of the system and each jurisdiction is responsible for its own warrants.

Mr. Mike Roque, Road Foreman of Engines for P&SVRR commented that the agreement was necessary to protect the JPA and member agencies; and to provide certainty to P&SVRR and

# **SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

each stakeholder. The purpose of the track warrant is to provide safety on the track and protect each agency. Mr. Roque acknowledged the Board and interested parties' efforts on the project.

Ms. Mary Cory, Museum Administrator for El Dorado County and General Manager of El Dorado Western Railroad, commented that in El Dorado County, there are multiple users and competing interests including property owners, trail users, along the corridor. Accordingly, they need to continue to manage the corridor and rail use as they have in the previous five years. Ms. Cory supports Director Frentzen's position from the last board meeting that the licensing agreement end at the El Dorado County line.

Mr. Chris VanThull with P&SVRR commented that the license agreement will give them a plan and a path moving forward that will benefit everyone.

Chair Howell commented that over the years there have been significant concerns about extending operations into El Dorado County. Accordingly, since an agreement is pending, she suggested P&SVRR maintain the existing use agreement in El Dorado County.

Director Frentzen thanked staff for working together to create a license agreement that can be supported by the JPA Board and the each member agency. She indicated that if the license agreement ends at El Dorado County line, no action is required by the El Dorado County Board of Supervisors. However, if the agreement is extended to Latrobe, the Board of Supervisors would need to approve the agreement. Director Frentzen's preference is maintain the existing agreement.

## **Item 6c: Authorize the CEO to approve a 3-month Extension of Current License Agreement with Placerville & Sacramento Valley Railroad**

CEO Rackovan introduced the item and commented that the JPA staff proposes a 3-month extension to allow P&SVRR to continue providing excursion rail services while the renewal is negotiated and approved.

### **Public Comment was received on item 6c from the following people:**

Mr. Kris Payne expressed support for the extension of the licensing agreement. He also clarified his comments on item 6b concerning the need for the licensing agreement, and instead questioned if there was a better and more efficient way to handle the responsibility of the corridor in each jurisdiction.

Director Frentzen encouraged Mr. Payne to inform the board of any recommendations or suggestions he may have for handling the responsibility of the corridor.

# **SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

Mr. Mike Roque commented that he appreciates the opportunity for the extension and that they are expected to get the tracks back in Folsom soon.

Chair Howell asked CEO Rackovan if he had a schedule on when work on the Folsom track would be completed.

CEO Rackovan could not provide a definitive timeline but commented that most of the track had been restored and several utility crossings are subject to the construction schedule of the Folsom Plan Area contractor.

Mr. Mike Roque commented that he believes the work could be completed by the end of March 2018. In response to Mr. Payne's comments on 6b, Mr. Roque indicated that it is necessary to have an agreement to allow each member jurisdiction to control their respective sections.

Upon motion by Director Nottoli and seconded by Director Budge, the Board voted unanimously to approve Resolution 2018-02-01 approving a 3-month extension of the current license agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for excursion rail services.

## **CEO/Member Agency Staff Reports**

### **Item 7a. Information: CEO/Member Agency Staff Reports**

CEO comments: CEO Rackovan had no items to report.

Chair Howell asked when the next Board meeting will be.

CEO Rackovan stated the next meeting would be on May 7, 2018.

El Dorado County had no items to report.

Sacramento County had no items to report.

Sacramento RT had no items to report.

City of Folsom representative was absent.

# **SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

## **Business from the floor/good of the order**

Item 8: Business from the floor/good of the order.

Director Frentzen commented that the El Dorado County Feasibility Study was moving forward and they are in the process of getting a policy in place.

Chair Howell asked Director Frentzen if funding had already been set aside for the project.

Director Frentzen commented they were setting aside funding but that the corridor had not been identified as a project but they are looking at their CIP with the hope that El Dorado County would be able to write a grant to support funding for the project.

## **Public Comment was received on a non-agenda item from the following people:**

Mr. Kris Payne commented that Mr. Chris Cockrell had moved his business, Sam's Town Cyclery, into the Shingle Springs Depot. He also reported that he thought this was an economic boom to the area and will be beneficial to everyone.

Chair Howell wished Mr. Cockrell well on his new location.

Director Budge commented that the City of Rancho Cordova just broke ground on a new rails-to-trails project using the old Sacramento track from Folsom Blvd. to Mather and that completion of the project is anticipated in fall 2018.

Mr. Jim Harville commented this was a wonderful little stretch of track most of which dates back to the 1870's to 1880's and he is looking forward to the completion of the project. Mr. Harville also commented he would be interested in eventually bringing a rail car along the track for special events like the annual Air Show.

Director Budge suggested that the City of Rancho Cordova would be interested in doing something like this for the ground breaking and thought the rail only dated back to 1918 when Mather was opened. Upon request by Director Budge, Mr. Harville agreed to provide information on the track's history to the person who wrote a book about the history of Mather.

Director Frentzen asked if Mr. Harville was looking into getting electric motor cars considering the air quality concerns.

Mr. Harville commented that certain sections do not have a large transportation value but the P&SVRR has been in discussions with the city for an environmentally friendly trolley.



**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR  
JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on  
February 5, 2018

The next meeting will be the Regular Board Meeting of May 7, 2018.

The meeting adjourned at 10:20 a.m.

I hereby certify that the Board of Directors approved the foregoing minutes at its Regular Board Meeting on February 5, 2018.

---

Kimberlee Marlan, Board Secretary

# STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 2

**INFORMATION:**  
**Quarterly Budget Update for the Third Quarter of  
Fiscal Year 2017/18**

**AGENDA ITEM  
NO. 5a**

## **DISCUSSION:**

At the February 6, 2017 meeting, the Board requested that staff include a quarterly update of the JPA budget in each Board agenda. The CEO has prepared the following summary, which covers the third quarter (January to March) of Fiscal Year 2017/18.

### **SPTC-JPA Budget Reconciliation Fiscal Year 2017/18**

Starting JPA "Bank Account" for FY 2017/18: **\$222,605**

- Operating Budget 2017/18: **\$110,000**
- Capital Program Budget 2017/18: **\$ 0**
- Reserve Account 2017/18: **\$ 82,605**

## **OPERATING BUDGET**

<b>OPERATING BUDGET/ LINE ITEM</b>	<b>FY 2017/2018 BUDGET</b>	<b>EXPENDED TO DATE (3/31/18)</b>	<b>FORECASTED TO EXPEND (by end of FY)</b>
1. Chief Executive Officer & Secretary	\$60,000	\$12,700	\$18,000
2. General Counsel	\$15,000	\$10,536	\$15,000
3. Annual Audit	\$7,000	\$9,000	\$9,000
4. Treasury Services	\$6,000	\$0	\$5,000
5. Maintenance Allowance	\$12,000	\$0	\$12,000
6. Insurance	\$10,000	\$0	\$10,000
7. Contingency	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$110,000</b>	<b>\$32,236</b>	<b>\$69,000</b>

**CAPITAL PROGRAM BUDGET**

Capital Program FY 2015/16:	\$ 88,430
Capital Program FY 2016/17:	\$ 30,000
Capital Program FY 2017/18:	\$ 0

Total Capital Program:	<b>\$118,430</b>
------------------------	------------------

Expended - Permits:	\$ 33,140
Expended Environmental Consultant:	\$ 83,280
<b>Total Expended to Date:</b>	<b><u>\$116,420</u></b>

**BOARD ACTION:**

Information only; no Board action is required.

## STAFF REPORT

Board Meeting Date: May 07, 2018

Page 1 of 1

**RESOLUTION:**  
**Approve Board Meeting Calendar for  
Fiscal Year 2018/19**

**AGENDA ITEM  
NO. 5b**

### **DISCUSSION:**

In accordance with Section 1.1 "Regular Meetings" of the Rules of Procedure of the JPA, Regular Meetings are to be scheduled no less frequently than once each calendar quarter. The JPA Staff proposes the following meeting dates, times and location for the Board's Regular Meetings during the Fiscal Year 2018/2019:

<b>DATES</b>	<b>TIME</b>	<b>LOCATION</b>
August 06, 2018	9:30 a.m.	Folsom City Hall, Council Chambers
November 05, 2018	9:30 a.m.	Folsom City Hall, Council Chambers
February 04, 2019	9:30 a.m.	Folsom City Hall, Council Chambers
May 06, 2019	9:30 a.m.	Folsom City Hall, Council Chambers

### **BOARD ACTION:**

JPA Staff recommends the Board approve the attached Resolution 2018-05-01 approving the Fiscal Year 2018/2019 Board Meeting Calendar for the dates, time and location indicated above.

**RESOLUTION NO. 2018-05-01**

**APPROVAL OF BOARD MEETING CALENDAR FOR FISCAL YEAR 2018-2019**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

THAT, the Board meeting calendar for Fiscal Year 2018/2019 is hereby approved as follows:

<b>DATES</b>	<b>TIME</b>	<b>LOCATION</b>
August 06, 2018	9:30 a.m.	Folsom City Hall, Council Chambers
November 05, 2018	9:30 a.m.	Folsom City Hall, Council Chambers
February 04, 2019	9:30 a.m.	Folsom City Hall, Council Chambers
May 06, 2019	9:30 a.m.	Folsom City Hall, Council Chambers

PASSED AND ADOPTED this 7th day of May, 2018, on a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kerri Howell, Chair

ATTEST:

\_\_\_\_\_  
Kimberlee Marlan, Secretary

## STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

**RESOLUTION:**

**Authorize the Chief Executive Officer to enter into a consulting services agreement with Foothill Associates to provide environmental consultation support**

**AGENDA ITEM  
NO. 6a**

**DISCUSSION:**

In order to proceed with the construction of the Natural Trail project, the JPA must comply with several requirements of the California Department of Fish & Wildlife (DFW) and the State Historic Preservation Office (SHPO). Some of those requirements call for inspection and surveys that require environmental skills that neither JPA nor member agency staff are qualified to perform. The Chief Executive Officer therefore requested that Foothill Associates, the firm that has assisted the JPA in the environmental clearance and permitting for the project, submit a scope of work and budget to continue to aid the JPA through the construction of the project.

The proposed work scope includes the following tasks:

- Rare plant surveys
- Pre-construction surveys for various endangering species
- Nesting raptor and bird surveys
- Pre-construction notification letter to regulatory agencies
- Biological monitoring as necessary

The total proposed cost to implement this scope is \$32,980, plus up to \$985 per day for biological monitoring.

**BOARD ACTION:**

Staff recommends that the Board approve the attached Resolution 2018-05-02, authorizing the Chief Executive Officer to enter into a consulting services agreement with Foothill Associates to provide environmental consultation support.

**RESOLUTION NO. 2018-05-02**

**AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH FOOTHILL ASSOCIATES TO PROVIDE ENVIRONMENTAL CONSULTATION SUPPORT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

THAT, the Chief Executive Officer is hereby authorized to execute a consultant services agreement with Foothill Associates; and

THAT, the contract amount shall not exceed \$50,000, based on a base fee of \$32,820 plus \$985 per day for biological monitoring; and

THAT, the consultant services agreement shall be in a form acceptable to the JPA's legal counsel.

PASSED AND ADOPTED this 7th day of May, 2018, on a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kerri Howell, Chair

ATTEST:

\_\_\_\_\_  
Kimberlee Marlan, Secretary

## STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

### **INFORMATION:**

**Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services**

### **AGENDA ITEM NO. 6b**

### **DISCUSSION:**

This is an update on the JPA staff progress in executing the Board's November 2017 direction to execute a renewed, five-year license agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for excursion rail services.

On April 24, 2018 the Folsom City Council unanimously approved a resolution authorizing the JPA to execute the renewed license agreement; this action will allow P&SVRR to continue excursion rail operations within the Folsom city limits as soon as the agreement is finalized. The Sacramento County Board of Supervisors will hear a similar item at their May 8, 2018 meeting. The Sacramento Regional Transit District Board has not yet scheduled the item, and staff continues to work with El Dorado County staff to address concerns that they have about the agreement. It is anticipated that the El Dorado County Board of Supervisors will be asked to take up the item in the next few weeks, with or without a recommendation of staff support.

It should also be noted that the Capital SouthEast Connector Joint Powers Authority may begin working on a re-design of the existing White Rock Road in the vicinity of the SPTC JPA corridor, bringing the existing, two-lane rural roadway up to expressway standards. This will trigger the need for a renewed, at-grade rail crossing approval from the California Public Utilities Commission, which may require improvements to the crossing (such as grade separation) that are unfunded and could impact P&SVRR's ability to cross the Connector Expressway, thereby hampering their ability to operate continuously along the SPTC, regardless of the status of their license agreement.

### **BOARD ACTION:**

None; informational item only



# STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 3

**RESOLUTION:**  
**Approve Annual Operating Budget for**  
**Fiscal Year 2018/19**

**AGENDA ITEM**  
**NO. 6c**

## **DISCUSSION:**

At the May 8, 2017 JPA Board meeting, the Board adopted an Operating Budget of \$110,000 for the Fiscal Year 2017/18. The Operating Budget was funded by a contribution of \$27,500 from each of the four member agencies.

## **PROPOSED OPERATING BUDGET**

The Operating Budget is separated into six (6) budget line items to facilitate tracking and managing the budget. The following describes the typical activities associated with each budget line item;

### **Line Item 1 – Chief Executive Officer (includes Secretary to the Board)**

- This line item reimburses the Chief Executive Officer (CEO), Deputy CEO, and administrative/technical support consultant for providing the following services:
  - Administer the Reciprocal Use and Funding Agreement (RUFA) on behalf of the JPA Board and staff.
  - Reviewing and executing official documents on behalf of the JPA.
  - Preparing for and conducting JPA Board meetings, including Secretary to the Board's preparation and approval of the Minutes.
  - Assisting the public and Member Agencies with the development of transportation uses in the JPA corridor, such as the Natural Trail project.
  - Coordination with JPA Member Agency staff, including periodic site visits and staff meetings.
  - Participating as stakeholder in regional studies or analyses, such as the Capital SouthEast Connector Project.
  - Assisting Member Agencies to administer licenses and access permits or easements.
  - Administering contracts with the JPA, including Excursion Rail License Agreement, Executive Officer Reimbursement Agreement, and consultant services agreements.

- Providing business services such as notary, courier, postage, and other administrative activities necessary to conduct the business of the JPA.
- Controlling and administering the JPA's website.
- Providing accounting services to administer the Operating Budget.

Line Item 2 – General Counsel

- This line item reimburses the JPA legal counsel (RSHS) for providing the following services to the JPA:
  - Providing legal advice to the JPA Board and staff.
  - Assisting with preparation for and conducting of JPA Board meetings.
  - Reviewing contractual documents that involve the JPA property.
  - Addressing legal issues with respect to the corridor as they arise.
  - Working on special-use projects within the corridor.
  - Working with insurance broker to obtain insurance coverage.

Line Item 3 – Annual Audit

- This line item reimburses the JPA's certified public accountant (Russell CPAs).
- The JPA Agreement requires that an accounting of the JPA's financial activities be reported by an independent certified public accountant.
- This line item provides for CPA services to cover the audit for FY 17/18.

Line Item 4 – Treasury Services

- This line item reimburses Sacramento County for treasury services provided to the JPA. Sacramento County has provided these services to the JPA since inception.

Line Item 5 – Maintenance Allowance

- This line item provides for weed abatement services through the JPA for the City of Folsom, Sacramento County, and El Dorado County.
- Weed abatement services will be provided by Placerville & Sacramento Valley Railroad (P&SVRR) and El Dorado Western Railroad (EDWRR) under contract with the JPA, using volunteer labor, and reimbursement for costs of fuel and materials.
- The line item also provides for trail maintenance, including JPA sponsorship of a corridor segment in EDC's Adopt a Trail Program.

Line Item 6 – Insurance

- This line item addresses the estimated costs associated with providing General Liability coverage for persons working on a volunteer basis on behalf of the JPA.

SPTC-JPA Budget Reconciliation Fiscal Year 2017/18

Starting JPA “Bank Account” for FY 2017/18: **\$222,605**

- Operating Budget 2017/18: **\$110,000**
- Capital Program Budget 2017/18: **\$ 0**
- Reserve Account 2017/18: **\$ 82,605**

OPERATING BUDGET/ LINE ITEM	FY 2017/2018 BUDGET	EXPENDED TO DATE (3/31/18)	FORECASTED TO EXPEND (by end of FY17/18)	PROPOSED BUDGET FOR FY 2018/19
1. Chief Executive Officer & Secretary	\$60,000	\$12,700	\$18,000	\$58,000
2. General Counsel	\$15,000	\$10,536	\$15,000	\$15,000
3. Annual Audit	\$7,000	\$9,000	\$9,000	\$9,000
4. Treasury Services	\$6,000	\$0	\$5,000	\$6,000
5. Maintenance Allowance	\$12,000	\$0	\$12,000	\$12,000
6. Insurance	\$10,000	\$0	\$10,000	\$10,000
7. Contingency	\$0	\$0	\$0	\$0
TOTAL	\$110,000	\$32,236	\$69,000	\$110,000

JPA staff recommends maintaining an Operating Budget of **\$110,000** for Fiscal Year 2018/2019. Staff further recommends that the Operating Budget continue to be funded entirely by the Member Agency contributions, which will remain at **\$27,500** per Member Agency. The forecasted surplus would remain in reserve and could be used to supplement the Capital Improvement Program (CIP) or assist with storm damage repairs. The Reserve balance, forecasted to the start of the new fiscal year, is approximately \$82,605.

**BOARD ACTION:**

Staff recommends that the Board approve the attached Resolution 2018-05-03, approving the fiscal year 2018/2019 Operating Budget, as proposed above.

**RESOLUTION NO. 2018-05-03**

**APPROVE FY 2018/19 OPERATING BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

THAT, the Operating Budget for FY 2018/2019 is hereby approved as presented to the Board at this meeting; and

THAT, the Chief Executive Officer is hereby authorized to reallocate budget amounts among the line items in the approved Operating Budget, as he may deem necessary or desirable; provided, however, that the total amount budgeted for FY 2018/2019 shall not be increased without the Board's prior approval.

PASSED AND ADOPTED this 7th day of May, 2018, on a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kerri Howell, Chair

ATTEST:

\_\_\_\_\_  
Kimberlee Marlan, Secretary

## STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

**RESOLUTION:**  
**Approve Annual Capital Improvement Budget for  
Fiscal Year 2018/19**

**AGENDA ITEM  
NO. 6d**

### **DISCUSSION:**

The Board was not asked to adopt a Capital Improvement Budget in Fiscal Year 2017/18. However, due to the pending development of the natural trail project, staff is hereby asking the Board to consider a capital improvement budget in the amount of \$60,000 for Fiscal Year 2018/19.

### **PROPOSED CAPITAL IMPROVEMENT BUDGET**

The Capital Improvement Budget would consist of the following approved tasks and their estimated costs:

Natural Trail Project (\$60,000):

- Environmental oversight by Foothill Associates (\$50,000)
- Construction materials (\$10,000)

### **BOARD ACTION:**

Staff recommends that the Board approve the attached Resolution 2018-05-04, approving the fiscal year 2018/2019 Operating Budget, as proposed above.

**RESOLUTION NO. 2018-05-04**

**APPROVAL OF FY 2018/19  
CAPITAL IMPROVEMENT BUDGET**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

THAT, the Capital Improvement Budget for FY 2018/2019 is hereby approved as presented to the Board at this meeting; and

THAT, the Chief Executive Officer is hereby authorized to reallocate budget amounts among the line items in the approved Capital Improvement Budget, as he may deem necessary or desirable; provided, however, that the total amount budgeted for FY 2018/2019 shall not be increased with the Board's prior approval.

PASSED AND ADOPTED this 7th day of May, 2018, on a motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kerri Howell, Chair

ATTEST:

\_\_\_\_\_  
Kimberlee Marlan, Secretary

## STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

**INFORMATION:**  
Epic Trail presentation by Valley  
Vision

**AGENDA ITEM**  
**NO. 7a**

### **DISCUSSION:**

Valley Vision is a leadership organization that serves the greater Sacramento Valley region and seeks to improve the region through a number of projects and programs. One such project is the “Epic Trail”, a proposed multi-purpose trail linking the City of Sacramento and the Lake Tahoe area.

Bill Mueller of Valley Vision will give a brief presentation to the Board regarding the purpose of the trail, its current status, and a request for funding support. Should the Board desire to provide said funding support, staff would bring an item to the Board for approval at the August 6, 2018 meeting.

### **BOARD ACTION:**

Information only; no Board action is required.

# STAFF REPORT

Board Meeting Date: May 7, 2018

Page 1 of 1

**INFORMATION:**  
**CEO/Member Agency Staff Reports**

**AGENDA ITEM**  
**NO. 7b**

## **DISCUSSION:**

The CEO and JPA Staff members will report to the Board on recent activities, if any:

- i. CEO
- ii. El Dorado County
- iii. City of Folsom
- iv. Sacramento County
- v. Sacramento Regional Transit

## **BOARD ACTION:**

Information only; no Board action is required.