

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

AGENDA

REGULAR BOARD MEETING

9:30 A.M., MONDAY, NOVEMBER 5, 2018

FOLSOM CITY HALL, COUNCIL CHAMBERS

50 NATOMA STREET, FOLSOM, CALIFORNIA

1. CALL TO ORDER

- 2. ROLL CALL** Chair Kerri Howell, Directors Don Nottoli (Alternate: Sue Frost), Linda Budge (Alternate: Don Nottoli), Shiva Frentzen (Alternate: John Hidahl), and David Sander (Alternate: Linda Budge)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

- a. Motion: Approve Minutes for Regular Meeting of May 7, 2018

5. CONSENT

- a. Information: Quarterly Budget Update for the First Quarter of Fiscal Year 2018/19

6. UNFINISHED BUSINESS

- a. Information: Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services
- b. Resolution: Authorize Chief Executive Officer to enter into an agreement with Valley Vision for partial funding of the "Epic Trail" Project Alignment Study and appropriation of funds

7. NEW BUSINESS

- a. Information: CEO/Member Agency Staff Reports
 - i. CEO
 - ii. City of Folsom
 - iii. El Dorado County
 - iv. Sacramento County
 - v. Sacramento Regional Transit

8. BUSINESS FROM THE FLOOR/GOOD OF THE ORDER*

9. NEXT MEETING: February 4, 2019

10. ADJOURNMENT

***NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Mark Rackovan, by telephone at (916)351-3370 or email at mrackovan@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

STAFF REPORT

Board Meeting Date: November 5, 2018

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MOTION: Approve Minutes for Regular Meeting of May 7, 2018

**AGENDA ITEM
NO. 4a**

BOARD ACTION:

MOTION: Approve the attached Minutes for the Regular Meeting of the JPA Board of Directors, dated May 7, 2018.

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DRAFT Minutes of the Regular Meeting of the Board of Directors on
May 7, 2018

Call to Order: Chair Kerri Howell called the meeting to order at 9:33 a.m. The Pledge of Allegiance was recited.

Roll Call: Board Secretary Kimberlee Marlan recorded the roll.
The following were determined to be present:
Chair Kerri Howell, Directors Linda Budge, Shiva Frentzen and David Sander
and Director Don Nottoli who arrived at 9:36 a.m. during item 6a

Public Comments on Non-Agenda Items

There were no public comments on the non-agenda items.

Approval of Minutes

Upon motion by Director Sander and seconded by Director Budge, the Board voted unanimously to approve the Minutes for Regular Meeting of February 5, 2018.

Consent Agenda

Upon motion by Director Frentzen and seconded by Director Budge, the Board voted unanimously to approve Consent agenda which consisted of:

- a. Quarterly Budget Update for the Third Quarter of Fiscal Year 2017/18
- b. Approve board meeting calendar for Fiscal Year 2018/2019

Unfinished Business

Item 6a: Authorize the Chief Executive Officer to enter into a consulting services agreement with Foothill Associates to provide environmental consultation support services during construction of the Natural Trail project and for appropriation of funds.

CEO Rackovan introduced and explained the staff report for the item and referenced the total proposed cost to implement this scope is \$32,980, plus up to \$985 per day for biological monitoring. CEO Rackovan also highlighted his conversation with David Bice with Foothill, he said they were no longer asking for any additional information and only needed final points of conversation. Barring any other concerns, the project should be fully permitted and be able to start this summer.

Chair Howell suggested including the hourly rate with a not to exceed dollar amount in the contract.

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Public Comment on item 6a was received from the following people:

Mr. Kris Payne, Diamond Springs, asked who the Project Manager was for the trail and CEO Rackovan responded that the JPA will be in charge of the contract and the overall project but will rely on each agency staff to help us implement the project within their jurisdiction.

Upon motion by Director Budge and seconded by Director Sander, the Board voted unanimously to approve Resolution 2018-05-02 authorizing the CEO to enter into a consulting services agreement with Foothill Associates to provide environmental consultation support services during construction of the Natural Trail project and for appropriation of funds.

Item 6b: Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services

CEO Rackovan introduced and reviewed the staff report. CEO Rackovan stated that the JPA and P&SVRR were still in contract negotiations and making minor modifications. CEO Rackovan and that he believed the contract would go to each member agencies boards as either an informational item or for approval.

CEO Rackovan also stated that, the Capital SouthEast Connector Joint Powers Authority may begin working on a re-design of the existing White Rock Road in the vicinity of the SPTC-JPA corridor, bringing the existing, two-lane rural roadway up to expressway standards. This would potentially trigger the need for a renewed, at-grade rail crossing approval from the California Public Utilities Commission, which may require improvements to the crossing (such as grade separation) that are unfunded and could impact P&SVRR's ability to cross the Connector Expressway, thereby hampering their ability to operate continuously along the SPTC, regardless of the status of their license agreement. CEO Rackovan commented that the work is still a few years away but it may happen within the 5 year term of the P&SVRR license agreement.

Public Comment on item 6b was received from the following people:

Mr. Payne, commented the Capital SouthEast Connector JPA (CSEC-JPA) has its own JPA to make their own decisions and that the necessity of having the Connector is definitely an important route.

Mr. Jim Harville, President P&SVRR commented that the P&SVRR has spoken before the CSEC-JPA Board supporting an at-grade crossing and feel the conversation with Dave Stewart with the PUC that we are hopeful and feel confident that an at-grade crossing will be approved there.

CEO Rackovan commented that as soon as the SPTC-JPA and P&SVRR execute an agreement then the P&SVRR is approved to operate in the City of Folsom and Sacramento County.

This was an informational item only.

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Item 6c: Approve annual operating budget for Fiscal Year 2018/19

CEO Rackovan introduced the item and reviewed each line item for the proposed annual operating budget for Fiscal Year 2018/19. CEO Rackovan referenced that Line Item 6 – Insurance is something the JPA has not yet pursued. Chair Howell, suggested that if a deviation is needed from what is shown on the budget, a memo should be sent to the board members. Director Frentzen suggested CEO Rackovan send a memo to the board and then agendize the item, if necessary. Chair Howell suggested this be brought back as an item at a future meeting.

Public Comment on item 6c was received from the following people:

Mr. Don Rose, Trail advocate and trail building volunteer thanked the Board for their work on the trail so far. Mr. Rose also commented that the Folsom Auburn Trail Riders Action Coalition (FATRAC) has done projects where they've named the agencies as additionally insured and thought going this route would be beneficial and could potentially save the JPA the \$10,000 as referenced in the budget.

Chair Howell suggested CEO Rackovan get in touch with FATRAC's insurance agent.

Mr. Rose also mentioned that the capital budget includes \$10,000 in materials for the natural trail, FATRAC recently received \$15,000 from REI plus they have commitments of \$5,000 from other sources so he wasn't sure that the \$10,000 was necessary.

Mr. Payne asked what the JPA estimates its bank account balance will be at year end.

CEO Rackovan mentioned the Board Secretary would research what the balance would be at year end and would let the Board know at the next meeting. CEO Rackovan also mentioned that in regards to item #1, the primary difference was that since they were still in the transition of the former CEO, private consultant era, and the current CEO, as there are a certain number of efficiencies with being a City employee and being able to perform this job as the CEO but it remains to be seen what that change will be over the entire year. Director Budge mentioned that if expenditures do not match the adopted budget, or if CEO Rackovan feels the budget is not in line, then it could be brought back to the board to amend.

Upon motion by Director Frentzen and seconded by Director Budge, the Board voted unanimously to approve Resolution 2018-05-03 approving the annual operating budget for Fiscal Year 2018/19

Item 6d: Approve Annual Capital Improvement Budget for Fiscal Year 2018/19

CEO Rackovan introduced and explained the item.

Chair Howell asked if the JPA would be using volunteers to build the trail and if CEO Rackovan had been in touch with Mr. Don Rose to coordinate. CEO Rackovan responded that as the project moves forward into implementation and as project managers are identified, coordination efforts will

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be made. Chair Howell suggested contacting volunteers in the City of Folsom and Mr. Tony Powers at Dokken and the HDR folks as well. CEO Rackovan thanked Mr. Rose for pointing out the funds and grant they received from REI and expressed a hope that the JPA would not need to spend the \$10,000 budgeted for construction materials.

Public Comment on item 6d was received from the following people:

Mr. Payne expressed concern about the trestle bridges along the route and that he has never seen the plans and asked if they're the website.

CEO Rackovan stated there are no civil plans for the project.

Mr. Don Rose, with FATRAC mentioned there are 4 trestle bridges that encompass the natural trail project and, according to the environmental consultant, we are not allowed to ford the creeks where the bridges are because they are year round creeks. Mr. Rose also mentioned that the creeks are fenced off and abut to the trestle bridges and ideally FATRAC would like to deck the bridges.

Upon motion by Director Frentzen and seconded by Director Nottoli, the Board voted unanimously to approve Resolution 2018-05-04 approving the Fiscal Year 2018/2019 Capital Improvement Budget.

New Business

Item 7a: Epic Trail Presentation by Valley Vision

CEO Rackovan introduced the item and Bill Mueller with Valley Vision who presented the item.

Mr. Bill Mueller introduced himself and Mr. Greg Maher, Vice President of Alta Planning and Design to present the Epic Trail. The idea of the Epic Trail is to create a regionally connected trail system that would unite not only Tahoe, Folsom, El Dorado County but link down to Davis and potentially through the Delta to San Francisco. Mr. Mueller said that if we were to do this, the Epic Trail would be one of the longest linked networks in the United States and would improve regional connectivity, promote healthy lifestyles, increase tourism and property values and also provide a commuter transportation alternative. Mr. Mueller introduced Mr. Greg Maher, with Alta Planning and Design and noted that Valley Vision prequalified Alta Planning, and mentioned they are nationally recognized Rails to Trails planning organization.

Mr. Mueller stated that Valley Vision had collected over \$35,000 in private funds towards the cost of the \$110,000 feasibility study and they anticipate the study will look at alternatives, environmental consequences, potential cost estimates and will include a robust public engagement process. Mr. Mueller also mentioned that Valley Vision should be able to deliver a decision-grade document for informed decision-making about a rails and trails partnership for the JPA corridor. Mr. Mueller went on to say that Valley Vision is requesting a contribution of \$75,000 from the JPA to invest in the study. Mr. Mueller felt this would be an investment since they believe Alta Planning

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will help look for grant funds that would replenish the planning amount as well as funds to go into the cost of the development of this trail. Mr. Mueller mentioned they would like to come back to the board with a more formal request in August.

A dialogue amongst the Board took place and ultimately indicated that the JPA has the necessary resources, if it chooses to contribute towards the study.

Public Comment on item 7a was received from the following people:

Mr. Jim Harville thanked Valley Vision for the original document and expressed how important it was for the P&SVRR.

Mr. Don Rose mentioned he supports the study that will provide details and data on how to complete the projects.

This was an informational item only.

Item 7b: CEO/Member Agency Staff Report

Chair Howell, City of Folsom, added that the handcar races were held over the weekend as well as the Great Scott Bike Ride and they seemed to go well.

Mr. John Darragh, Sacramento Regional Transit, mentioned that they received funding for increased level of service for Folsom, through the SB 1 which will increase 15 minute service to Folsom in the future. The funding will also extend light rail services with 20 light rail cars and extending services to later hours during the week and later into the evenings on the weekends as well. Additionally, John mentioned the micro-transit bus services have begun connecting to the Historic Folsom Station and that the public could go to the SacRT website at <http://www.sacrt.com> to get more information.

There were no other comments or updates from other member jurisdictions.

The next meeting will be the Regular Board Meeting of August 6, 2018.

The meeting adjourned at 11:23 a.m.

I hereby certify that the Board of Directors approved the foregoing minutes at its Regular Board Meeting on May 7, 2018.

Kimberlee Marlan, Board Secretary

STAFF REPORT

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INFORMATION: Quarterly Budget Update for the First Quarter of Fiscal Year 2018/19

**AGENDA ITEM
NO. 5a**

DISCUSSION:

At the February 6, 2017 meeting, the Board requested that staff include a quarterly update of the JPA budget in each Board agenda. The Board Secretary has prepared the following summary, which covers the first quarter (July to September) of Fiscal Year 2018/19.

SPTC-JPA Budget Reconciliation Fiscal Year 2018/19

Starting JPA "Bank Account" for FY 2018/19: **\$210,338**

- Operating Budget 2018/19: \$110,000
- Capital Program Budget 2018/19: \$ 60,000
- Reserve Account 2018/19: \$ 40,338

OPERATING BUDGET

OPERATING BUDGET/LINE ITEM	FY 2017/2018 BUDGET	EXPENDED TO DATE (9/30/18)	FORECASTED TO EXPEND (by end of FY)
1. Chief Executive Officer & Secretary	\$60,000	\$2,891.07	\$25,000
2. General Counsel	\$15,000	\$3,189.69	\$15,000
3. Annual Audit	\$9,000	\$0	\$9,000
4. Treasury Services	\$6,000	\$0	\$6,000
5. Maintenance Allowance	\$12,000	\$0	\$12,000
6. Insurance	\$10,000	\$0	\$10,000
7. Contingency	\$0	\$0	\$0
TOTAL	\$110,000	\$6,080.76	\$110,000

CAPITAL PROGRAM BUDGET

Total Capital Program:	\$60,000.00
Expended - Construction:	\$ 1,200.00
Expended Environmental Consultant:	\$ 6,482.40
Total Expended to Date:	<u>\$ 7,682.40</u>
Capital Program Budget Remaining:	\$52,317.60

BOARD ACTION:

Information only; no Board action is required.

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INFORMATION: Update on License Agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for Excursion Rail Services

**AGENDA ITEM
NO. 6a**

DISCUSSION:

This is an update on the JPA staff progress in executing the Board's November 2017 direction to execute a renewed, five-year license agreement with Placerville & Sacramento Valley Railroad (P&SVRR) for excursion rail services.

On April 24, 2018 the Folsom City Council unanimously approved a resolution authorizing the JPA to execute the renewed license agreement; this action will allow P&SVRR to continue excursion rail operations within the Folsom city limits as soon as the agreement is finalized. The Sacramento County Board of Supervisors also approved a similar item at their May 8, 2018 meeting. The Sacramento Regional Transit District Board was provided an informational briefing on the item but will not take any action on the license agreement.

El Dorado County staff initially expressed concerns about the agreement but was able to make revisions that were acceptable to both the agency and to P&SVRR; as a result, the El Dorado County Board of Supervisors approved the revised agreement in September.

The revised agreement will be routed to the member agencies and to P&SVRR for final execution; JPA staff expects that the agreement will be fully executed in November 2018.

BOARD ACTION:

The Board action taken in November 2017 (Resolution No. 2017-11-07) approved the license agreement renewal and allows for the license agreement to be revised as required by the member agencies. Therefore, no further Board action is necessary.

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RESOLUTION: Authorize Chief Executive Officer to enter into an agreement with Valley Vision for partial funding of the “Epic Trail” Project Alignment Study and appropriation of funds

**AGENDA ITEM
NO. 6b**

DISCUSSION:

Valley Vision is a leadership organization that serves the greater Sacramento Valley region and seeks to improve the region through a number of projects and programs. One such project is the “Epic Trail”, a proposed multi-purpose trail linking the City of Sacramento and the Lake Tahoe area.

At the May 8, 2018 Board meeting, Bill Mueller of Valley Vision gave a presentation to the Board regarding the purpose of the trail, its current status, and a request for funding support. The Board directed staff to bring an action item to them at the next Board meeting with a recommendation for partial funding of a study that will assess the feasibility of using the SPTC as part of the trail alignment.

ANALYSIS:

Agency staff recommends that the Board support the concept of the Epic Trail Project, but some concerns have been expressed about providing funding for a study which is outside the control of the JPA or the member agency staff. If the Board authorizes funding and the scope of the project is not consistent with the JPA’s mandate to maintain the continuity of the rail corridor (including both rail and trail uses), then the JPA would be responsible for funding a study that is not consistent with JPA policy.

Should the Board desire to provide funding for the study, staff recommends that the following conditions be placed on the funding:

1. A not-to-exceed amount of \$25,000.
2. Funding would be contingent on staff reviewing the proposed study scope to determine if it is consistent with JPA policy.
3. Funding should be payable to Valley Vision only after the final report has been submitted and staff has ensured that the report does not conflict with JPA policy.

BOARD ACTION:

JPA staff recommends that the Board approve the attached Resolution 2018-11-01, authorizing the Chief Executive Officer to enter into an agreement with Valley Vision for partial funding of the Epic Trail Project Alignment Study and appropriation of funds in an amount not to exceed \$25,000.

RESOLUTION NO. 2018-11-01

Adopted by the Board of Directors of the Sacramento-Placerville Transportation
Corridor Joint Powers Authority on the date of:

November 5, 2018

**APPROVAL OF PARTIAL FUNDING FOR
THE EPIC TRAIL PROJECT ALIGNMENT STUDY AND
EXECUTION OF FUNDING AGREEMENT WITH VALLEY VISION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE
TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY (JPA) AS FOLLOWS:

THAT, funding in an amount not to exceed \$25,000 is hereby approved for the partial funding of the Epic Trail Project Alignment Study sponsored by Valley Vision, provided that (1) the JPA's Chief Executive Officer shall have determined that the scope of the study is consistent with JPA policy and (2) that the funding shall be paid following the completion of the study report and verification by the JPA's Chief Executive Officer that the report does not conflict with JPA policy; and,

THAT, the JPA's Chief Executive Officer is authorized on behalf of the JPA to enter into a funding agreement with Valley Vision in a form approved by the Chief Executive Officer and JPA's General Counsel.

This Resolution shall take effect from and after the date of its passage and adoption.

PASSED AND ADOPTED this 5th day of November, 2018, on a motion by
Director _____, seconded by Director _____, by the following vote:

AYES:

NOES:

ABSENT:

Kerri Howell, Chair

ATTEST:

Secretary

STAFF REPORT

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INFORMATION: CEO/Member Agency Staff Reports

**AGENDA ITEM
NO. 7a**

DISCUSSION:

The CEO and JPA Staff members will report to the Board on recent activities, if any:

- i. CEO
- ii. El Dorado County
- iii. City of Folsom
- iv. Sacramento County
- v. Sacramento Regional Transit

BOARD ACTION:

Information only; no Board action is required.