

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

AGENDA

REGULAR BOARD MEETING

9:30 A.M., MONDAY, AUGUST 1, 2022

FOLSOM CITY HALL, COUNCIL CHAMBERS

50 NATOMA STREET, FOLSOM, CALIFORNIA

1. CALL TO ORDER

- 2. ROLL CALL** Chair Kerri Howell (Alternate: YK Chalamcherla), Directors Don Nottoli (Alternate: Sue Frost), Linda Budge (Alternate: Don Nottoli), John Hidahl (Alternate: George Turnboo), and David Sander (Alternate: Linda Budge)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

- a. Motion: Approve Minutes for Regular Meeting of May 16, 2022

5. NEW BUSINESS

- a. Motion: Approve Option for Track and Bridge Evaluation
- b. Resolution: Approve an Increase in the CIP Budget in the Not to Exceed Amount of \$100,000 for Track and Bridge Evaluations
- c. Information: Update on P&SVRR Operations
- d. Information: CEO/Member Agency Staff Reports
- i. CEO
 - ii. City of Folsom
 - iii. El Dorado County
 - iv. Sacramento County
 - v. Sacramento Regional Transit

6. BUSINESS FROM THE FLOOR/GOOD OF THE ORDER*

7. NEXT MEETING: November 7, 2022

8. ADJOURNMENT

***NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Brett Bollinger, by telephone at (916)461-6632 or email at bbollinger@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

STAFF REPORT

Board Meeting Date: August 1, 2022

Page 1 of 1

MOTION: Approve Minutes for Regular Meeting of May 16, 2022

**AGENDA ITEM
NO. 4a**

DISCUSSION:

Approve the minutes from the May 16, 2022 meeting.

BOARD ACTION:

Staff recommends the Board approve the minutes.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
May 16, 2022

Call to Order: The meeting was called to order at 9:47 a.m.

Roll Call: Present: Directors Budge, Hidahl, Sander, and Alternate YK Chalamcherla

The Directors agreed that Director Budge should act as Chair of the meeting in the absence of Director Howell.

Approval of Minutes

A motion was made by Director Sander and seconded by Director Hidahl, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Item 4: Approve Minutes for Regular Meeting of May 10, 2021

Consent Agenda

A motion was made by Director Sander and seconded by Director Hidahl, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS FROM THE CONSENT AGENDA:

- Item 5a: Approve Independent Audit Findings for FY 2019
- Item 5b: Approve Independent Audit Findings for FY 2020
- Item 5c: Approve Board Meeting Calendar for Fiscal Year 2022/23

New Business

Item 6a: Approve Brett Bollinger of the City of Folsom as the SPTC-JPA's Chief Executive Officer

Interim CEO Vickie Sanders discussed why staff supports approving Brett Bollinger as CEO. The question was asked regarding how many hours the CEO can expect to spend in the role. Brett Bollinger answered that he expects to spend 10-12 hours monthly and 15-20 hours when there is an upcoming board meeting.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
May 16, 2022

A motion was made by Alternate YK Chalamcherla and seconded by Director Sander, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 2022-05-01: Appointment of Brett Bollinger as Chief Executive Officer

Item 6b: Approve SPTC-JPA Management Reimbursement Agreements

A motion was made by Director Hidahl and seconded by Alternate YK Chalamcherla, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 2022-05-02: Approve SPTC-JPA Reimbursement Agreement with El Dorado County

Item 6c: Approve operating budget for Fiscal Year 2022/23

Interim CEO Vickie Sanders made a brief presentation regarding the proposed fiscal budget for upcoming fiscal year 2022/23 and noted that the proposed budget will be identical to the current budget.

A motion was made by Director Hidahl and seconded by Director Sander, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 2022-05-03: Approval of FY 2022/23 Operating Budget

Item 6d: Approve annual capital improvement budget for Fiscal Year 2022/23

Interim CEO Vickie Sanders presented the item and noted that the proposed capital improvement budget of \$28,075 would allow volunteer work to begin on the Natural Trail project. Alternate YK Chalamcherla asked if there is additional funding given to volunteer

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
May 16, 2022

projects. Vickie Sanders explained that the SPTC-JPA provides funds for maintenance to volunteer organizations as part of the operating budget. Some discussion was given to the possibility of a future master plan for the corridor. Director Budge asked about the crossings south of 50 and Brett Bollinger answered regarding signalizing the crossings.

A motion was made by Alternate YK Chalamcherla and seconded by Director Hidahl, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 2022-05-04: Approval of FY 2022/23 Capital Improvement Budget

Item 6e: Resolution honoring outgoing CEO, Mark Rackovan

A motion was made by Director Sander and seconded by Director Hidahl, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 2022-05-05: Honoring CEO, Mark Rackovan

Item 6f: CEO/member agency staff reports

Interim CEO Vickie Sanders, Brett Bollinger, Mary Cory, Matt Darrow, and Michael Cormiae each reported on activity along their respective sections of the corridor.

Director Hidahl expressed interest in a strategic planning process and vision for the corridor. Hiring a consultant to help explore this possibility was discussed. Staff agreed to bring a recommendation back at a future board meeting.

Business from the floor/good of the order

Item 8: Business from the floor/good of the order

Mr. Jim Harville spoke to the board regarding the PSVRR's cleanup along the corridor and volunteer efforts.

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on
May 16, 2022

Mr. Don Rose provided an update on the Natural Trail. He voiced his support of the creation of a master plan along the corridor. He discussed the future possibility of a state trail network. He explained that volunteers could use any available funds for bridges along the dirt trail.

Paul Chrisman introduced DeeAnne Gillick who also works for Sloan-Sakai and will be working with the SPTC-JPA in the future.

The next meeting will be the Regular Board Meeting of August 1, 2022.

The meeting adjourned at 10:56 a.m.

I hereby certify that the Board of Directors approved the foregoing minutes at its Board Meeting on May 16, 2022.



Jennifer Thiot, Board Secretary

STAFF REPORT

Board Meeting Date: August 1, 2022

Page 1 of 3

MOTION: Approve Option for Trackage and Bridge Evaluation.

**AGENDA ITEM
NO. 5a**

DISCUSSION:

At the May 16, 2022, JPA Board meeting, Board members discussed conducting a comprehensive master plan process for the SPTC JPA corridor. The Board recommended staff investigate going through a master plan process to determine future uses within the JPA corridor.

Currently, there are a number of uses on and adjacent to the JPA corridor:

- 65th St. Overcrossing in Sacramento to the Folsom Wye: This area is used primarily for Sacramento RTD's light rail operations. The ability to use this area for other future public uses is limited.
- Folsom Wye to the P&SVRR Station at Iron Pointe Road: This area is lightly used for P&SVRR's movement of equipment between P&SVRR's storage area at the Wye and the station. Some segments of Folsom's Humbug Willow Creek Trail are also located in this area.
- P&SVRR Station at Iron Pointe Road to the Sacramento/El Dorado County Line: This area is used for P&SVRR's excursion rail operations. It also comprises the Western end of the JPA's natural trail project, which is currently under construction and is waiting for environmental permits to be issued to continue work.
- Sacramento/El Dorado County Line to Latrobe: This area is part of the JPA's natural trail project, but otherwise unused.
- Latrobe to Shingle Springs: El Dorado County has completed studies for the natural trail. We are waiting for environmental permits to be issued to continue work in this area.
- Shingle Springs to El Dorado: This area is currently used by the El Dorado Western Railroad, which operates a rail museum and conducts weekend excursion rail operations. This area is also covered in the natural trail studies and is waiting for environmental permits.
- El Dorado to Missouri Flat Road: The El Dorado Western Railroad also conducts excursion rail operations in this segment of the corridor. In addition, a Class I path

has been completed adjacent to the rail in this segment. A natural trail exists on the opposite side of the rail, which trail volunteers are currently working on.

- Missouri Flat Road to Apex: There is no longer any trackage in this area of the corridor. It is entirely used for a Class I path.

On June 22, 2022, Staff held a meeting to discuss the master plan process. During the meeting several issues were raised regarding the existing condition of the tracks and support structures (bridges/culverts) and potential liability with active uses on and adjacent to the railroad tracks. Staff concluded that before commencing the master plan process, the SPTC JPA corridor tracks and support structures should be inspected to determine existing conditions.

JPA Staff requested that CEO Brett Bollinger make initial inquiries to determine the likely range of costs to conduct such an inspection of the tracks and support structures. Based on Mr. Bollinger's inquiries, Staff estimates the likely range costs as follows:

- Track Inspection (Folsom Wye to Missouri Flat Road): \$9000 – \$24,000
- Bridge Structures Inspection, including structural capacity calculations and analysis (Folsom Wye to Missouri Flat Road): \$60,000 – \$76,000 (without culvert inspections); \$119,000 – \$135,000 (with culvert inspections)

At the last Board meeting, Staff reported that the JPA's reserve balance is approximately \$173,000. With this reserve, the JPA should have sufficient funds to complete the inspection of tracks and bridge structures from the Folsom Wye to Missouri Flat Road, if that is what the Board desires. Other options might be to limit the inspections to the areas that are most likely to be suitable for future excursion rail use, such as the area from the Folsom Wye to Latrobe.

The cost to conduct a full master planning process is still unknown. However, given the cost of the initial track and bridge inspections, the JPA may need to seek additional funding from its member agencies prior to conducting a master planning process. Also, it should be noted that any master plan adopted by the JPA, as well as any future projects based on such a master plan, would need to be approved by the City of Folsom, Sacramento County and El Dorado County before actual implementation.

Staff proposes the following options to enable both the Board and Staff to make informed decisions about the future activities within the JPA corridor. The options include the following:

1. Evaluate the condition of the trackage and bridge structures, if any, in P&SVRR's current operating area (between the Folsom Wye and the El Dorado County line) but refrain from any further evaluations of trackage and structures or pursuing a master planning process. (Staff does not recommend pursuing inspection of

culverts at this time for any of these options.) Staff recommends that the JPA at least perform this level of evaluation to ensure the safety of existing operations.

2. Evaluate the trackage and bridge structures between the Folsom Wye and Latrobe but defer to the City of Folsom, Sacramento County and El Dorado County to conduct their own master planning process.
3. Evaluate the trackage and bridge structures between the Folsom Wye and Latrobe and conduct a JPA-directed master planning process. This action may require additional funding from the JPA member agencies. Also, any master plan, and projects based on a master plan, would need to be approved by the City of Folsom, Sacramento County and El Dorado County.
4. Evaluate the trackage and bridge structures between the Folsom Wye and Missouri Flat Road but defer to the City of Folsom, Sacramento County and El Dorado County to conduct their own master planning process.
5. Evaluate the trackage and bridge structures between the Folsom Wye and Missouri Flat Road and conduct a JPA-directed master planning process. This action may require additional funding from the JPA member agencies. Also, any master plan, and projects based on a master plan, would need to be approved by the City of Folsom, Sacramento County and El Dorado County.

BOARD ACTION:

Staff requests guidance from the Board concerning its preferred option and authorization to proceed with appropriate contract procurement measures, including the issuance of an RFP for professional services, if necessary. At a minimum, Staff recommends that the Board approve an inspection and evaluation of the condition of the trackage and structures between the Folsom Wye and the El Dorado County line (Option #1). This will help to ensure the safety of existing operations. If the Board desires to facilitate a future master planning process, evaluation of the trackage and bridge structures will be needed at least through Latrobe or Missouri Flat Road.

STAFF REPORT

Board Meeting Date: August 1, 2022

Page 1 of 1

RESOLUTION: Approve an Increase in the CIP Budget in the Not to Exceed Amount of \$100,000 for Trackage and Bridge Evaluations.

**AGENDA ITEM
NO. 5b**

DISCUSSION:

As discussed in the staff report concerning the proposed trackage and bridge structure inspections, JPA anticipates that the total costs will range between \$69,000-\$100,000. At the May Board meeting, the Board approved a \$10,000 CIP budget for FY 2022-2023. The addition of \$100,000 to the FY 2022-2023 CIP budget would bring the entire CIP budget to \$110,000.

The JPA Reserve balance is approximately \$173,000. The addition of \$100,000 to the CIP budget would reduce the Reserve balance to approximately \$73,000.

BOARD ACTION:

Staff recommends the Board approve the attached Resolution, approving a total CIP budget for FY 2022-2023 in the amount of \$110,000.

RESOLUTION NO. 2022-08-01

Adopted by the Board of Directors of the Sacramento-Placerville Transportation
Corridor Joint Powers Authority on the date of:

August 1, 2022

**APPROVE AN INCREASE IN THE CIP BUDGET IN THE NOT TO EXCEED AMOUNT OF
\$100,000 FOR TRACKAGE AND BRIDGE EVALUATION**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-
PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS
FOLLOWS:

THAT, the Board hereby approves an increase in the previously-adopted CIP Budget for
FY 2022-2023 in the not to exceed amount of \$100,000 for trackage and bridge evaluations.
The total CIP Budget for FY 2022-2023 shall be \$110,000.

Kerri Howell, Chair

ATTEST:

Passed and Adopted by the Board of the SPTC-JPA, this 1st day of August 2022, by the
following vote on roll call:

AYES:

NOES:

ABSENT:

Jennifer Thiot, Secretary

STAFF REPORT

Board Meeting Date: August 1, 2022

Page 1 of 1

**INFORMATION: UPDATE ON PLACERVILLE &
SACRAMENTO VALLEY RAILROAD OPERATIONS**

**AGENDA ITEM
NO. 5c**

DISCUSSION:

Placerville & Sacramento Valley Railroad Operations President, Jim M. Harville, will provide an update on their program.

BOARD ACTION:

Information Only

STAFF REPORT

Board Meeting Date: August 1, 2022

Page 1 of 1

INFORMATION: Information Only

**AGENDA ITEM
NO. 5d**

DISCUSSION:

Information: CEO/Member Agency Staff Reports

- i. CEO
- ii. City of Folsom
- iii. El Dorado County
- iv. Sacramento County
- v. Sacramento Regional Transit

BOARD ACTION:

Information Only