

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

AGENDA

REGULAR BOARD MEETING

9:30 A.M., MONDAY, NOVEMBER 2, 2020

FOLSOM CITY HALL, COUNCIL CHAMBERS

50 NATOMA STREET, FOLSOM, CALIFORNIA

A Regular Teleconference Meeting of the Sacramento-Placerville Transportation Corridor JPA Board of Directors will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings. The meeting will be conducted in accordance with the Ralph M. Brown Act, California Government Code 54950, et seq. and Executive Order N-29-20.

Telephone Access: 1 (559) 512-2217

Conference ID#: 311 806 405#

1. CALL TO ORDER

- 2. ROLL CALL** Chair Kerri Howell, Directors Don Nottoli (Alternate: Sue Frost), Linda Budge (Alternate: Don Nottoli), Shiva Frentzen (Alternate: John Hidahl), and David Sander (Alternate: Linda Budge)

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MINUTES

- a. Motion: Approve Minutes for Regular Meeting of May 11, 2020

5. CONSENT

- a. Resolution: Appoint Jennifer Wallace as Secretary to the Board

6. OLD BUSINESS

7. NEW BUSINESS

- a. Information: CEO/Member Agency Staff Reports
 - i. CEO
 - ii. City of Folsom
 - iii. El Dorado County
 - iv. Sacramento County
 - v. Sacramento Regional Transit

8. BUSINESS FROM THE FLOOR/GOOD OF THE ORDER*

9. NEXT MEETING: February 1, 2021

10. ADJOURNMENT

***NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Mark Rackovan, by telephone at (916) 461-6711 or email at mrackovan@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
May 11, 2020

Call to Order: The meeting was called to order at 9:30 a.m.

Roll Call: Present: Directors Howell, Nottoli, Budge, Frentzen and Sander

Approval of Minutes

A motion was made by Director Budge and seconded by Director Nottoli, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Item 4: Approve Minutes for Regular Meeting of May 11, 2020

Consent Agenda

A motion was made by Director Budge and seconded by Director Frentzen, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS FROM THE CONSENT AGENDA:

- Item 5a: Approve Board Meeting Calendar for Fiscal Year 2020/21

New Business

Item 7a: Approve annual operating budget for Fiscal Year 2020/21

CEO Mark Rackovan made a brief presentation regarding the proposed fiscal budget for upcoming fiscal year 2020/21 and noted that the proposed budget will be identical to the current budget.

A motion was made by Director Budge and seconded by Director Sander, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

- Resolution No. 20-05-01: Approval of FY 2020/21 Operating Budget

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Item 7b: Approve annual capital improvement budget for Fiscal Year 2020/21.

CEO Mark Rackovan presented the item and noted that the proposed capital improvement budget includes a \$25,000 allocation to El Dorado County to assist with the funding for the Latrobe Washout repair project. Director Nottoli asked if, because the same allocation was budgeted last year and not spent, if the JPA could double the allocation from \$25,000 to \$50,000; CEO Rackovan confirmed that there should be sufficient funding in the reserve fund to cover this increased allocation. Director Frentzen suggested that the allocation be given a deadline of the end of fiscal year 2021. Chair Howell asked if El Dorado County staff could confirm that the bid documents include drainage repair, not just track repair; Vickie Sanders indicated that she will look into it and get that information back to the Board.

A motion was made by Director Nottoli and seconded by Director Frentzen, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE
TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE
FOLLOWING ITEM:

- Resolution No. 20-05-02: Approval of FY 2020/21 Capital Improvement Budget

Item 7c: CEO/member agency staff reports

CEO Rackovan, Vickie Sanders, Mary Cory, Dan Shoeman, and Michael Cormaie each reported on activity along their respective sections of the corridor.

Business from the floor/good of the order

Item 8: Business from the floor/good of the order

Mr. Don Rose requested that El Dorado County should coordinate with his trail group with respect to the bicycle trail at the Latrobe Washout.

Chair Howell committed to bringing better quality coffee to the next Board meeting.


The next meeting will be the Regular Board Meeting of August 3, 2020.

The meeting adjourned at 9:58 a.m.

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

Minutes of the Regular Meeting of the Board of Directors on
May 11, 2020

I hereby certify that the Board of Directors approved the foregoing minutes at its Regular Board Meeting on May 11, 2020.


for: Board Secretary Mark Rackovan

STAFF REPORT

Board Meeting Date: November 2, 2020

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RESOLUTION: Appoint Jennifer Wallace as Secretary to the Board

**AGENDA ITEM
NO. 5a**

DISCUSSION:

Since August 2017 the functions of the Secretary to the Board were performed by Kimberlee Marlan as an employee of Dewberry (formerly Drake Haglan). Ms. Marlan is no longer employed by Dewberry and has started a new, full-time position that precludes her from continuing to serve the JPA. It is therefore necessary to appoint a replacement Secretary to the Board.

The Secretary to the Board is typically responsible for the following duties:

- Working with the CEO and agency staff to prepare agendas and staff reports for regular and special meetings of the Board
- Preparing the minutes of all regular and special meetings of the Board, and certifying that the minutes are true and correct
- Keep and maintain all official records of the Board
- Certify documents on behalf of the JPA
- Any other secretarial duties as directed by either the Board or the CEO

Ms. Jennifer Wallace, an employee of the City of Folsom Public Works Department, has the necessary skills and experience to serve in this capacity and is available to perform the duties listed above on behalf of the JPA.

If approved by the Board, Ms. Wallace's time working on behalf of the JPA will be reimbursed to the City of Folsom through a reimbursement agreement executed by the JPA and the City.

BOARD ACTION:

Staff recommends the Board approve the attached Resolution 2020-11-03, Appointing Jennifer Wallace as Secretary to the Board.

RESOLUTION NO. 2020-11-03

Adopted by the Board of Directors of the Sacramento-Placerville Transportation
Corridor Joint Powers Authority on the date of:

November 2, 2020

**APPOINT JENNIFER WALLACE AS
SECRETARY TO THE BOARD**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE
TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

THAT, Ms. Jennifer Wallace is hereby appointed to serve as Secretary to the Board; and,

THAT, this Resolution shall take effect from and after the date of its passage and adoption.

Kerri Howell, Chair

ATTEST:

Secretary

STAFF REPORT

Board Meeting Date: November 2, 2020

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**INFORMATION: CEO/Member
Agency Staff Reports**

**AGENDA ITEM
NO. 7a**

DISCUSSION:

The CEO and JPA Staff members will report to the Board on recent activities, if any:

- i. CEO
- ii. El Dorado County
- iii. City of Folsom
- iv. Sacramento County
- v. Sacramento Regional Transit

BOARD ACTION:

Information only; no Board action is required.