

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

AGENDA

BOARD MEETING

9:30 A.M., MONDAY, MARCH 11, 2024

FOLSOM CITY HALL, COUNCIL CHAMBERS

50 NATOMA STREET, FOLSOM, CALIFORNIA

1. CALL TO ORDER

- 2. ROLL CALL** Directors Sarah Aquino (Alternate: Anna Rohrbough), John Hidahl (Alternate: George Turnboo), Pat Hume (Alternate: Sue Frost), Linda Budge (Alternate: Pat Hume), and David Sander (Alternate: Linda Budge)

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT*

5. CONSENT

- a. Approve Minutes for Regular Meeting of August 7, 2023
- b. Quarterly Financial Report

6. NEW BUSINESS

- a. Resolution: Honoring retired Deputy CEO, Vickie Sanders
- b. Information: Nature Trail Update
- c. Study Session: PSVRR License Agreement
- d. Information: CEO/Member Agency Staff Reports
 - i. CEO/City of Folsom
 - i. Staffing Update
 - ii. Bridge and Culvert Inspections Update
 - ii. El Dorado County
 - i. Weed Abatement – Mary Cory
 - iii. Sacramento County

- iv. Sacramento Regional Transit

7. DIRECTORS' COMMENTS

6. NEXT MEETING: May 13, 2024

- a. PSVRR Excursion Rail License Agreement Approval
- b. Bridge and Culvert Inspection Report Discussion
 - i. Tim Osterkamp, Dokken Engineering
- c. Operating Budget
- d. Meeting Schedule

7. ADJOURNMENT

***NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters, not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If an appearance before the Board is desired after such consultation, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Brett Bollinger, by telephone at (916)461-6632 or email at bbollinger@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
August 7, 2023

Call to Order: The meeting was called to order at 9:34 a.m.

Roll Call: Present: Directors Aquino, Hidahl, Hume, Budge, and Sander

Public Comment: None

Consent

Items 5a & 5b: Approval of Minutes and Quarterly Financial Report

A motion was made by Director Budge and seconded by Director Sander, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS:

- Approve Minutes for Regular Meeting of May 8, 2023
- Quarterly Financial Report

Items 5c & 5d: Approval of Independent Audit Findings for FY 2021 & FY 2022

A motion was made by Director Hidahl and seconded by Director Budge, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS:

- Approve Independent Audit Findings for FY 2021
- Approve Independent Audit Findings for FY 2022

New Business

Item 6a: Approval of Bridge and Culvert Inspections Consultant Award and Budget Adjustment

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
August 7, 2023

Staff report was provided by Brett Bollinger, CEO. Public comment was made by Kris Payne. A motion was made by Director Hidahl and seconded by Director Hume, and passed by a unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEM:

Approve Bridge and Culvert Inspections Consultant Award and Budget Amendment authorizing the Chief Executive Officer to execute a Contract with Dokken Engineering in the amount of \$129,680 for Bridge and Culvert Inspection Services and Approve Budget Amendment to approve the budget authorizations as follows:

FY 23/24 Budget Authorizations

Operating Budget FY 23/24	\$110,000
Bridge & Track Inspections (Reso No. 2022-08-01)	\$100,000
Bridge & Track Inspections (Budget Authorization Request)	\$ 29,680
Capital Program Budget (Natural Trail Env Surveys)	\$ 66,035
Capital Program Budget (Natural Trail Supplies)	\$ 10,000
Subtotal	\$ 315,715

Item 6b: Nature Trail Update

A brief staff report was provided by Brett Bollinger, CEO, and a presentation was provided by Don Rose, Folsom Auburn Trail Riders Action Coalition (FATRAC). Public comments were made by Kris Payne and Jim Harville. Informational item. Board members gave direction that work should be done as quickly as possible with as few surveys as possible. Current permits are good until 2026. The Board asked to be updated on the schedule and when volunteers are needed.

Item 6c: Ad Hoc Committee Update

An update was provided by Chair Aquino. Public Comments were made by Jim Harville, Kris Payne, Don Rose, and Robert Goss. The Board provided instruction to staff regarding the possibility of extending the current license agreement with the Placerville & Sacramento Valley Railroad at the November SPTC-JPA Board Meeting and adding some additional conditions.

Item 6d: Information: CEO/Member Agency Staff Reports. The following staff members reported on activity along their respective sections of the corridor.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
August 7, 2023

- i. Brett Bollinger, CEO/City of Folsom: Staff will implement monthly financial reconciliations and provide the Board with Quarterly Financial Reports. Staff met with Chair Aquino, it was decided to combine the CIP budget with the operating budget to make tracking easier. The RUFA amendment and easement for the Sacramento Regional Transit (SacRT) double tracking project has been signed by the City of Folsom and is now at SacRT for final signatures. SMUD will begin work in August to move their facilities out of the way of the project. The Folsom Plan area Savannah Parkway is almost complete up to Mangini Ranch Pkwy.
- ii. Vickie Sanders, El Dorado County: The County is working with the Department of Transportation to get FEMA what they need to obtain funding to repair the Latrobe Washout. They have asked for an updated hydrology report. To have the tracks taken down will cost about \$13,000.
- iii. Matt Darrow, Sacramento County: The US 50 Hazel Interchange has received 25 million dollars from the CTC and LPP program.
- iv. Michael Cormia, Sacramento Regional Transit: Work on the Folsom double track section is underway. The planned shutdown is coming up and includes a plan for a bus bridge. A station platform modification project to adjust for new low floor train cars is underway.

Directors Comments

The next meeting will be the Regular Board Meeting on November 6, 2023

The meeting was adjourned at 10:55 a.m.

I hereby certify that the Board of Directors approved the foregoing minutes at its Board Meeting on August 7, 2023.

Jennifer Thiot
Jennifer Thiot, Board Secretary

STAFF REPORT

Board Meeting Date: March 11, 2024

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INFORMATION: Quarterly Budget Update for the First Quarter and Second Quarter of Fiscal Year 2023/24

AGENDA ITEM NO. 5b

DISCUSSION:

It has been recommended that staff include a quarterly update of the JPA budget in each Board agenda. The Board Secretary has prepared the following summary covering the first quarter (July through September) and second quarter (October through December) of Fiscal Year 2023/24.

SPTC-JPA Budget Reconciliation Fiscal Year 2023/24

Starting JPA "Bank Account" for FY 23/24:	\$345,105.69
• Operating Budget Expenses 23/24:	\$ 30,175.37
• Capital Program Budget Expenses 23/24:	\$ 26,056.25
• Annual Contributions 23/24:	<u>\$110,000.00</u>
• Reserve Account 23/24:	<u>\$398,874.07</u>

OPERATING BUDGET

OPERATING BUDGET/ LINE ITEM	ADOPTED FY 2023/24 BUDGET	EXPENDED 1st QUARTER FY 2023/24 (Jul-Sept)	EXPENDED 2 nd QUARTER FY 2023/24 (Oct-Dec)	EXPENDED YEAR TO DATE FY 2023/24	REMAINING FY2023/24 BUDGET
1. Administrative	\$50,000.00	\$0	\$18,256.44	\$18,256.44	\$31,743.56
2. Legal	\$17,000.00	\$5,361.20	\$2,715.00	\$8,076.20	\$8,923.80
3. Audit Fees	\$9,000.00	\$2,000.00	\$0	\$2,000.00	\$7,000.00
4. Accounting	\$6,000.00	\$0	\$350.00	\$350.00	\$5,650.00
5. Maintenance	\$12,000.00	\$0	\$0	\$0	\$12,000.00
6. Insurance	\$10,000.00	\$0	\$1,492.73	\$1,492.73	\$8,507.27
7. Contingency	\$6,000.00	\$0	\$0	\$0	\$6,000.00
TOTAL	\$110,000.00	\$7,361.20	\$22,814.17	\$30,175.37	\$79,824.63

SACRAMENTO-PLACERVILLE TRANSPORTATION
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CAPITAL PROGRAM BUDGET

Capital Program Budget FY 22/23 (carry forward):	\$103,223.58
Expended – Dokken, Trackage & Bridge Structure Inspection:	<u>\$ 20,830.00</u>
Capital Program Budget FY 22/23 Remaining:	\$ 82,393.58
Capital Program Budget FY23/24:	\$ 10,000.00
Expended – Helix, Natural Trail Project:	<u>\$ 4,773.75</u>
Capital Program Budget Remaining FY23/24:	\$ 5,226.25
Total Expended Capital Program Budget in FY23/24:	\$ 26,056.25

BOARD ACTION:

Information only; no Board action is required.

STAFF REPORT

Board Meeting Date: March 11, 2024

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RESOLUTION: Honoring Deputy CEO, Vickie Sanders

**AGENDA ITEM
NO. 6a**

DISCUSSION:

Resolution honors Vickie Sanders for her many years of service to the SPTC JPA.

BOARD ACTION:

Approve Resolution 2024-03-01

Resolution No. 2024-03-01

Adopted by the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority (SPTC-JPA) on the date of:

March 11, 2024

**HONORING VICKIE SANDERS
ON HER RETIREMENT FROM THE SACRAMENTO-PLACERVILLE
TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY**

WHEREAS, in her capacity as Parks Manager for the County of El Dorado, Vickie Sanders has faithfully served the JPA for the last 12 years, first as the staff representative from the County of El Dorado from 2012 to 2021, then as Deputy Chief Executive Officer from 2021 to 2023; and

WHEREAS, under her stewardship, the Placerville Branch railroad right-of-way, now known as the Sacramento-Placerville Transportation Corridor (SPTC) has been preserved as an historical, cultural and recreational resource, as well as a resource for transportation in the local region; and

WHEREAS, during her tenure, Ms. Sanders was instrumental in facilitating numerous projects within the County of El Dorado's portion of the rail corridor that enriched the lives of the communities served by the SPTC and allowed thousands of visitors to enjoy the SPTC each year.

NOW, THEREFORE, the Board of Directors of the Sacramento-Placerville Transportation Corridor JPA hereby commends and thanks Vickie Sanders for her outstanding service to the community and wishes her future happiness and success in her retirement.

Passed and Adopted by the Board of the SPTC-JPA this 11th day of March, 2024.

Sarah Aquino, Chair

ATTEST:

Jennifer Thiot, Secretary

STAFF REPORT

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INFORMATION: Natural Trail Project Update

**AGENDA ITEM
NO. 6b**

DISCUSSION:

In 2016, the JPA began the initial planning and environmental clearance for a proposed trail along the JPA corridor between Folsom and Placerville. The trail was intended to be used by hikers, equestrians, and mountain bike riders primarily, and, therefore, would not be a paved or graded trail; rather, the trail would be cut out of the brush grass growing adjacent to the railroad tracks and would feature only modest improvements at creek crossings to make them easier to traverse – thus the trail was named the “Natural Trail.”

Work on the Natural Trail was intended to be performed by volunteer groups, such as trail enthusiasts, bike riding groups, etc., with minor financial support provided by the JPA, primarily to purchase construction materials or pay for necessary permits. Currently, FATRAC, Friends of the El Dorado Trail, and Mother Lode Trail Stewardship are all actively working on the project.

The JPA supports the Natural Trail improvements by obtaining the original environmental permits and by performing the environmental studies and surveys necessary to allow for the trail improvement work to occur. Foothill and Associates (now Helix Environmental Planning, Inc.) performed the environmental work on behalf of the JPA, beginning in June 2018, when the original contract was signed. Invoices paid to date to Helix since 2018 total \$82,754.

The existing contract with Helix includes approximately ten (10) miles of trail from U.S Highway 50 to Latrobe; seven (7) miles of trail in El Dorado County and three (3) miles in Sacramento County. In the El Dorado County section, volunteers have installed five (5) box culverts, three (3) round culverts, two 15-foot puncheon bridges, and trail reroutes to move the trail onto higher ground. In the Sacramento County section, volunteers have done weed abatement but had to stop work pending the completion of environmental surveys.

The remaining natural trail work includes the installation of ten (10) culverts in the Sacramento County section, plus additional weed abatement of the entire trail alignment. In the El Dorado County section, planks are needed to be installed between the railroad tracks where the trail crosses the track in several places and installation of additional culverts.

Due to the infrequency and time of year of the work on the natural trail takes place, it is unknown the amount of additional funds needed for environmental permit notifications and surveys to complete the natural trail project from Latrobe Road to White Rock Road. Each year that the natural trail project work is not completed requires the environmental permits notifications to agencies and environmental surveys to be redone for work to restart on the natural trail project.

SPTC Natural Trail Project: Proposed 2024 Work Plan (Don Rose)

For 2024, the work plan for the SPTC Natural Trail Project will primarily be centered in the 1.5-mile section in Sacramento County, from White Rock Road south to Carson Creek Bridge. The primary work in that area will be installation of culverts in ten (10) creek crossings in accordance with the trail improvement plan. Weed abatement in that section will also continue along with trail grading. Weed abatement in approximately 2/3 of the section was recently completed and the remaining 1/3 will still need to be finished. Additionally, regrowth in the section already abated will likely need to be removed, which qualifies as maintenance of an existing trail. Trail grading will primarily be completed at the approaches to creek crossings, where steep embankments will be cut down to provide a more user-friendly slope, and the material removed used to backfill over culverts.

In El Dorado County, there are two locations where the trail crosses the railroad track. Installation of 4x12 planks between the rails with ramps on each side will provide a more user-friendly crossing. All work will be completed within approximately 5 feet from the center line of the track, on the gravel ballast, which will be equivalent to maintenance work done by the railroad.

In April, volunteers will begin installing culverts in the Sacramento County section. We hope to complete installations at creek crossings nos. 23, 25, 28, and 29. Culverts will be installed in other creek crossings once we have clearance from the environmental consultants regarding burrowing owls. The following is a list of the specific locations.

	SPTC Natural Trail Creek Crossings and Rail Crossings Numbers conform to 2023.01.25 Natural Trail Plans
	White Rock Road to Carson Creek Bridge – continue weed abatement and trail grading along entire section
Sections 21-30	Install culverts
Section 51	Trail crosses rail – install planks between rails and ramps on each side
Section 58	Trail crosses rail – install planks between rails and ramps on each side

BOARD ACTION:

No Board action is required. Board direction may be provided to staff related to these Natural Trail improvements or future improvements.

STAFF REPORT

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Direction: Renewal of P&SVRR License Agreement

AGENDA ITEM
NO. 6c

DISCUSSION:

Since 2013, the Placerville & Sacramento Valley Railroad (P&SVRR) has conducted excursion rail operations on the Placerville Branch rail line under five-year license agreements issued by the Sacramento-Placerville Transportation Corridor Joint Powers Authority (SPTC-JPA). The most recent license agreement expired in November 2023 and has not yet been renewed.

At the Folsom City Council meeting on January 23, 2024, the Council voted in favor of continuing PSVRR's Excursion Rail License Agreement from the Hampton Inn, just north of Highway 50, to the Sacramento/EI Dorado County line. The Council also recommended to the SPTC-JPA Board to move from a five -year to a seven-year excursion rail license agreement or until the Capital Southeast Connector is under construction.

JPA Staff is prepared to negotiate a new seven-year License Agreement with P&SVRR. However, there are several issues that need to be resolved before excursion rail operations can begin again:

- In April 2021, the Federal Railroad Administration (FRA) and the California Public Utilities Commission (CPUC) conducted an inspection of the trackage and ballast and found certain deficiencies in the area in which excursion rail operations were conducted. The JPA suspended excursion rail operations at that time, pending resolution of the deficiencies. JPA Staff will need written confirmation from the FRA and CPUC that all deficiencies have been corrected prior to the resumption of excursion rail operations.
- In addition to the existing at-grade crossing at White Rock Road, there are several new street crossings that have been added between the Hampton Inn Station and the County line. JPA staff will need written confirmation from the CPUC that all crossings in the proposed operating area have either (a) had CPUC-approved crossing protection installed, or (b) the CPUC has approved alternative plans for protection of the crossings during excursion operations.

Finally, the Capital Southeast Connector JPA (Connector JPA) is still working on the funding, design and construction of the realigned crossing at White Rock Road. At present, it seems unlikely that the Connector JPA will obtain funding for a grade-

separated crossing and JPA Staff is informed that the CPUC will not approve an at-grade crossing for the realigned White Rock Road. Consequently, JPA Staff recommends that the renewed License Agreement include a termination provision that will take effect if and when the Connector JPA has received funding for the realigned crossing and is within six months of commencing construction.

Once the renewed License Agreement has been negotiated, JPA Staff will seek approval of the Agreement by the Sacramento County Board of Supervisors, the Folsom City Council, and the SPTC-JPA Board of Directors. If the County of El Dorado determines that the trackage in its jurisdiction is suitable for excursion rail operations, the County may authorize excursion rail operations under the authority of the License Agreement from time to time, as it deems fit.

BOARD ACTION:

JPA Staff seeks guidance from the Board concerning the renewal of the License Agreement.