

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

AGENDA

BOARD MEETING

9:30 A.M., MONDAY, November 3, 2025

FOLSOM CITY HALL, COUNCIL CHAMBERS

50 NATOMA STREET, FOLSOM, CALIFORNIA

1. CALL TO ORDER

- 2. ROLL CALL** Directors Sarah Aquino (Alternate: Anna Rohrbough), George Turnboo (Alternate: Lori Parlin), Rosario Rodriguez (Alternate: Pat Hume), Linda Budge (Alternate: Pat Hume), and David Sander (Alternate: Linda Budge)

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT*

5. CONSENT

- a. Approve Minutes for Regular Meeting of May 19, 2025
- b. Year-end Report-Fiscal Year 2024-2025
- c. Quarterly Financial Report- Fiscal Year 2025-2026

6. NEW BUSINESS

- a. Review and Approve Revised Rules of Procedure
- b. Natural Trail Presentation
- c. CEO/Counsel Reports
- d. Information: Member Agency Staff Reports
 - i. City of Folsom
 - ii. El Dorado County
 - iii. Sacramento County
 - iv. Sacramento Regional Transit
 - v. City of Rancho Cordova

7. DIRECTORS' COMMENTS

6. NEXT MEETING: February 2, 2026

7. ADJOURNMENT

***NOTE TO CITIZEN PARTICIPANTS**

It is the policy of the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that the business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters, not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss matters with the Chair or his/her designee. If an appearance before the Board is desired after such consultation, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPT-JPA's CEO, Vickie Sanders, by email at vmsanders61@gmail.com. Requests must be made as early as possible and at least two full business days before the start of the meeting.

SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY

Minutes of the Regular Meeting of the Board of Directors on
May 19, 2025

Minutes are a summary of action items. To view video recordings meetings please visit sptc-jpa.org or follow this link: [May Sacramento-Placerville Transportation Corridor JPA](#)

Call to Order: The meeting was called to order at 9:30 a.m.

Roll Call: Present: Directors Aquino, Budge, Rodriguez, Turnboo
Absent: Director Sander

Public Comment:

Kris Payne provided public comment as a Boardmember of the El Dorado Western Railway Foundation regarding the retirement of Mary Cory, Administrator of the El Dorado County Historical Museum.

Consent:

Kris Payne provided public comment regarding approval of the CEO contract term.

A motion was made by Director Rodriguez, seconded by Director Budge, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS:

- a. Approve Minutes for Regular Meeting of February 3, 2025
- b. Approve Calendar for 2025/2026
- c. Approve CEO Contract Term
- d. Quarterly Financial Report
- e. Approve Audit for Fiscal Year 2023/2024

New Business

Item 6a: Natural Trail update and direction

Vickie Sanders presented the staff report. Don Rose explained work that has been done recently on the trail in Sacramento County. He explained resources they plan to utilize and planned work

for the future. Max Foreman, a Fat Track Board Member, has offered to take over organizing work days on the natural trail for Don Rose.

Public comment made by Ginny McCormick and Kris Payne.

A motion was made by Director Budge, seconded by Director Rodriguez, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES THE CONTRACT AMENDMENT FOR HELIX IN THE AMOUNT OF \$12,647 TO EXTEND AUTHORIZATION FOR TRAIL WORK.

Item 6b: Approve Budget for Fiscal Year 2025/2026

Public comment made by Kris Payne and Don Rose.

A motion was made by Chair Aquino, seconded by Director Budge, and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE SACRAMENTO PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY APPROVES RESOLUTION 2025-05-05, APPROVING THE FISCAL YEAR 2025/26 OPERATING BUDGET AS PROPOSED IN OPTION 2 THAT INCLUDES FUNDING FOR THE NATURAL TRAIL PROJECT. LINE ITEM 10, STRATEGIC PLAN, WILL NOT BE USED UNTIL FURTHER DISCUSSION AND DIRECTION.

Item 6c: CEO/Counsel Reports

Vickie Sanders reported we are now able to execute the Exursion Rail License. The two agreements to bring Rancho Cordova on as a Member Agency as of July 1 can now also be executed because they have been approved by all member agencies. Counsel did not have anything to report.

Item 6d: Information: Member Agency Staff Reports.

The following staff members reported on activity along their respective sections of the corridor:

- i. City of Folsom, Brett Bollinger: The Mangini Ranch Trail project is out to bid. It includes a portion of the SPTC-JPA corridor along White Rock Road. Construction is planned to begin this summer. Design of the under Highway 50 undercrossing along

the JPA corridor will begin soon. Mark Rackovan, former CEO of the SPTC-JPA and City of Folsom Public Works Director, recently retired. Marcus Yasutake, City of Folsom Environmental & Water Resources Director, is serving as Interim Public Works Director.

- ii. El Dorado County, Zach Perras: Volunteers from Mother Lode Trail Stewardship are completing a half mile portion of the Natural Trail along the corridor between El Dorado Road and Mother Lode Drive. There will be a ribbon cutting of the new overcrossing on Missouri Flat Road that connects two class one trails on May 31. A new volunteer portal is now available on the El Dorado County Parks website. El Dorado Western plans to run a larger train on the tracks.

Public Comment made by Kris Payne.

- iii. County of Sacramento, Mathew Darrow: They are working on updating the cost estimate for the Natural Trail culverts on their mile and a half section of trail and will provide that information to the SPTC-JPA soon.
- iv. Sacramento Regional Transit, Vickie Sanders read an update provided by George Kirby: They have been working on improvements to the new Folsom 15-minute service. 24 new train cars have been delivered and more are in production currently.

Directors' Comments

The next meeting will be the Regular Board Meeting on August 4, 2025.

The meeting was adjourned at 10:14 a.m.

I hereby certify that the Board of Directors approved the foregoing minutes at its Board Meeting on May 19, 2025.



Jennifer Thiot, Board Secretary

STAFF REPORT

Board Meeting Date: November 3, 2025

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INFORMATION: Fiscal Year 2024/25 Year-End Budget Report

**AGENDA ITEM
NO. 5b**

DISCUSSION:

This is the year-end report on revenue and expenses for Fiscal Year 2024/25. As you can see Legal fees have increased. The CEO moved \$10,000 from Administrative to Legal line item and the line was still over. The Audit fees were higher this year as fees were paid from FY23/24 in this fiscal year. This will not be an issue in the current year. Accounting fees have also increased.

SPTC-JPA Budget Reconciliation Fiscal Year 2024/25

Starting JPA "Bank Account" for FY 24/25:	\$ 224,700
• Annual Contributions (through Q4):	\$ 110,000
• Interest Earned 24/25 (through Q4):	\$ 10,887
• Operating Budget Expenses (through Q4):	\$ 149,824
• "Bank Account" for 24/25 (as of 6/30/25):	\$ 195,763

OPERATING BUDGET:

OPERATING BUDGET/ LINE ITEM	ADOPTED FY 2024/25 BUDGET*	EXPENDED 1st QUARTER FY 2024/25 (Jul-Sept)	EXPENDED 2 nd QUARTER FY 2024-25 (Oct-Dec)	EXPENDED 3 rd QUARTER FY 2024-25 (Jan-Mar)	EXPENDED 4th QUARTER FY 2024-25 (Apr-Jun)	REMAINING FY2024/25 BUDGET
1. Administrative	\$70,000.00	\$6,000.00	\$10,500.00	\$9,450.00	\$29,204.10	\$14,845.90
2. Legal	\$35,000.00	\$12,880.00	\$7,140.00	\$9,912.00	\$7,736.76	-\$2,671.76
3. Audit Fees	\$11,000.00	\$10,900.00	\$0	\$0	\$11,500.00	-\$11,400.00
4. Accounting	\$7,000.00	\$323.76	\$0	\$702.00	\$7,510.92	-\$1,536.68
5. Maintenance	\$17,000.00	\$0	\$0	\$9,089.14	\$3,479	\$4,431.86
6. Insurance	\$2,000.00	\$0	\$1,724.47	\$0	\$0	\$275.53
7. Contingency	\$4,000.00	\$0	\$0	\$0	\$0	\$4,000.00

8. Natural Trail Supplies	\$10,000.00	\$0	\$0	\$0	\$0	\$10,000.00
9. Natural Trail Helix	\$45,063.95	\$0	\$0	\$1,067.25	\$10,701.56	\$33,295.14
TOTAL	\$201,063.95	\$30,103.76	\$19,364.47	30,220.39	\$70,135.34	\$51,239.99

*In the 3rd quarter, the CEO moved \$10,000 from Line 1 Administrative to Line 2 Legal to cover overruns in that line item.

BOARD ACTION:

Information only; no Board action is required.

STAFF REPORT

Board Meeting Date: November 3, 2025

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INFORMATION: Quarterly Budget Update for the First Quarter of Fiscal Year 2025/26

**AGENDA ITEM
NO. 5c**

DISCUSSION:

It has been recommended that staff include a quarterly update of the JPA budget in each Board agenda. The Board Secretary has prepared the following summary covering the first quarter (July through September) of Fiscal Year 2025/26.

SPTC-JPA Budget Reconciliation Fiscal Year 2025/26

Starting JPA "Bank Account" for FY 25/26:	\$ 195,763
• Annual Contributions (through Q1):	\$ 116,800
• Interest Earned 25/26 (through Q1):	\$ 0
• Operating Budget Expenses (through Q1):	\$ 7,531
• "Bank Account" for 25/26 (as of 9/30/25):	\$ 305,032

OPERATING BUDGET:

OPERATING BUDGET/ LINE ITEM	ADOPTED FY 2025/26 BUDGET*	EXPENDED 1st QUARTER FY 2025/26 (Jul-Sept)	REMAINING FY2025/26 BUDGET
1. Administrative	\$70,000.00	\$6,442.76	\$63,557.24
2. Legal	\$35,000.00	\$0	\$35,000.00
3. Audit Fees	\$12,000.00	\$0	\$12,000.00
4. Accounting	\$6,000.00	\$0	\$6,000.00
5. Maintenance	\$17,000.00	\$0	\$17,000.00
6. Insurance	\$2,000.00	\$0	\$2,000.00
7. Contingency	\$4,000.00	\$0	\$4,000.00
8. Natural Trail Supplies	\$10,000.00	\$690.12	\$9,309.88
9. Natural Trail Helix	\$37,744.87	\$397.50	\$37,347.37
TOTAL	\$193,744.87	\$7,530.38	\$186,214.49

BOARD ACTION:

Information only; no Board action is required.

STAFF REPORT

Board Meeting Date: November 3, 2025

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Action Item: Approve Updated Rules of Procedure

AGENDA ITEM
NO. 6a

DISCUSSION:

JPA Counsel has updated the SPTC-JPA Rules of Procedure, as shown in the redlined document attached to this Staff Report. The updates/changes fall into several categories:

- Updates related to the addition of the City of Rancho Cordova to full JPA membership;
- Updates for changes in the law;
- Changes to make terminology consistent throughout;
- Changes to reflect the JPA's current practices;
- Elimination of redundancies; and
- Correction of errors in the original Rules.

The following is a discussion of some of the more significant updates/changes to the Rules of Procedure:

Section 1.1 (Regular Meetings): This section has been updated to reflect the current practices of the JPA. JPA meetings in the month of May are held on the second Monday, due to the Cap-to-Cap event in the 1st week of May.

Section 1.6 (Quorum): These changes were made, since the JPA no longer has any non-voting Directors.

Section 1.10 (Voting): Subsection B of this Section was modified to reflect the recent changes to the JPA Agreement. Subsection C of this Section was added to memorialize a long-standing practice of the JPA Board with respect to absences by Directors that also serve on the Sacramento Regional Transit District (RT) Board. RT is unique among the JPA member agencies in that its Board includes representatives from other member agencies – namely, the County of Sacramento, the City of Rancho Cordova, and the City of Folsom. When a Director that serves on the RT Board is absent, questions always arise as to whether his/her alternate is allowed to cast two votes (one for RT and one for his/her primary member agency). The JPA's long-standing practice is summarized in the following provision added to Subsection C:

“If (i) a Director serves as both the primary Director appointed by RT and as the alternate for another member agency (or vice versa), and (ii) the primary Director

for one of the foregoing two agencies is absent from a meeting of the SPTC-JPA Board, then the Director that is present at the meeting may cast two votes as the primary Director for RT and as the alternate for his/her member agency (or vice versa).”

Section 2.5 (Board of Directors): This Section was modified to conform to the provisions of the updated JPA Agreement.

BOARD ACTION:

Staff recommends that the Board adopt the attached Resolution approving the updated Rules of Procedure, effective upon approval of the updated JPA Agreement by all member agencies.

MARKED TO SHOW CHANGES FROM
THE EXISTING RULES OF PROCEDURE

Adopted by Resolution No. _____

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

RULES OF PROCEDURE

ARTICLE 1
MEETINGS

Section 1.1 Regular Meetings.

The Regular Meetings of the Sacramento-Placerville Transportation Corridor Joint Powers Authority ("Authority") Board of Directors, hereinafter referred to as "Board," shall be ~~held~~ scheduled no less frequently than on the ~~third~~ first Monday of each calendar quarter at the hour of ~~9:00~~ 9:30 a.m. in the Folsom City Hall Council Chambers, 50 Natoma Street, Folsom, California; provided that Regular Meetings held in the month of May shall be held on the second Monday of that month. Whenever a Regular Meeting falls on a legal holiday, said meeting shall be redesignated by the Board at its Regular Meeting immediately prior to such holiday. If, for any other reason, the Board decides to change the date of a Regular Meeting or Meetings, said Regular Meeting or Meetings may be designated by a motion approved by the Board up to one (1) year in advance. Absent such designation, any meeting other than the next regularly scheduled meeting, shall be called and noticed as a Special Meeting. Legal holiday, as used above, shall mean those days defined as legal holidays in Government Code Sections ~~7600~~ 6700 and ~~7601~~ 6701.

Section 1.2 Special Meetings.

A. A Special Meeting may be called at any time by the Chair, or by a majority of the ~~members~~ Directors of the Board, by delivering ~~personally or by mail,~~ written notice to each ~~member of the Board~~ Director and to each local newspaper of general circulation, radio, or television station requesting notice in writing and posting a notice on the Authority's website. Such notice must be delivered personally or by any other means and received at least 24 hours before the time of such meeting. The call and notice shall specify the time and place of the Special Meeting and the business to be transacted or discussed. No business other than as specified in the notice shall be considered at such meeting. Such written notice may be dispensed with as to any ~~member~~ Director who, at or prior to the time the meeting convenes, files with the Secretary of the Authority a written waiver of notice. Such waiver may be given by telegram. Any defect in the above notice procedure will be deemed cured by actual attendance of the notice at the meeting. (Government Code Section 54956(a).)

B. Notwithstanding the foregoing, a Special Meeting may not be called regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of a local agency executive, as defined in subdivision (d) of Government Code Section 3511.1. However, this subdivision does not apply to a Special Meeting to discuss the Authority's budget. (Government Code Section 54956(b).)

Section 1.3 ~~Conduct of Meetings.~~

~~All meetings of the Board shall be held in accordance with Chapter 9 of Part 1 of Division 2 of Title 5 of the California Government Code (commencing with 54950) (California Open Meeting Law).~~

Section 1.4 — Adjournment of Meeting.

The Board may adjourn any Regular, adjourned Regular, Special or adjourned Special Meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. Notice of adjournment of a duly called Special Meeting at which less than a quorum is present shall be given in the same manner as notice of the original meeting. If all ~~members~~ Directors are absent from any Regular or adjourned Regular Meeting, the Secretary of the Authority may declare the meeting adjourned to a stated time and place and he or she shall cause a written notice of the adjournment to be given in the same manner as provided herein for Special Meetings. In the case of all adjournments, a copy of the order or notice of adjournment shall be conspicuously posted on the door to the room in which Authority meetings are held, within 24 hours after the time of the adjournment. When an order of adjournment of any meeting fails to state the time at which the adjourned meeting is to be held, it shall be held at the time specified for Regular Meetings. (Government Code Section 54955.)

Section 1.54 ~~Session.~~

The Chair shall take the chair and call the Board to order. In the absence of the Chair, the Secretary shall call the meeting to order, whereupon the ~~members~~ Directors present, by an order entered in the minutes, shall select one of the ~~members~~ Directors to act as Chair Pro Tem, who, while so acting, shall have all of the authority of the Chair. Upon the arrival of the Chair, the Chair Pro Tem shall relinquish the chair upon the conclusion of the business immediately before the Board. Notwithstanding the foregoing, where the presiding Chair or Chair Pro Tem is called from the chair for a short period during a meeting to which he or she will return, he or she may appoint ~~a member of the Board~~ another Director to preside until his or her return without interrupting the proceeding for the purpose of electing a Chair Pro Tem.

Section 1.65 ~~Roll Call.~~

Before proceeding with the business of the Authority, the roll of the ~~members~~ Directors shall be called by the Secretary and the names of those present shall be entered in the minutes.

Section 1.76 Quorum.

Three Directors of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. Except as provided in Sections 1.11 and 9.1, actions of the Board shall require the affirmative vote of:

- A. Four ~~voting~~ Directors, if five ~~voting~~ Directors are present; or
- B. Three ~~voting~~ Directors, if fewer than five ~~voting~~ Directors are present.

Section 1.87 Minutes.

The Secretary shall furnish each ~~Board member~~ Director a copy of the minutes of each meeting with the agenda for the following meeting. Additionally, minutes shall be made available to the public upon request in accordance with the Ralph M. Brown Act. (Government Code Section 54957.5)

Section 1.98 Approval of Minutes.

The minutes may be approved without reading unless such reading is requested by a ~~member~~ Director. A copy of the approved minutes of each meeting shall be inserted in the Authority's Minute Book.

Section 1.109 Meetings to be Open to the Public.

All meetings of the Authority and its committees shall be open to the public unless the subject matter is a proper one for executive session. All meetings shall comply with the provisions of the Ralph M. Brown Act. (Government Code Sections 54950, et seq.)

Section 1.110 Vote.

- A. The vote upon an action item shall be "ayes" and "noes" pursuant to roll call and so recorded. Each ordinance or resolution shall be in written or printed form.
- B. Notwithstanding Section 1.76, the following actions require the affirmative ~~vote of all four Directors representing the~~ unanimous vote of all five the voting Directors, ~~other than the Director serving as public member at large, and~~ with each Director ~~or alternate~~ voting in accordance with the direction given by his or her appointing body:
 - 1. To order formation of an assessment or special tax district;
 - 2. To authorize the sale of bonds; or
 - ~~A.~~ To make a financial commitment with a term of more than one (1) year; ~~or~~

3. ~~To determine the amount of the initial contributions of start-up funds, and to adopt or to amend the method of allocating contribution obligations of the Authority.~~

C. The Sacramento Regional Transit District (RT) is unique among the SPTC-JPA member agencies in that its board of directors includes representatives from other member agencies – namely, the County of Sacramento, the City of Rancho Cordova, and the City of Folsom. If (i) a Director serves as both the primary Director appointed by RT and as the alternate for another member agency (or vice versa), and (ii) the primary Director for one of the foregoing two agencies is absent from a meeting of the SPTC-JPA Board, then the Director that is present at the meeting may cast two votes as the primary Director for RT and as the alternate for his/her member agency (or vice versa).

Section 1.121 Continuing Body.

The Board shall be a continuing body and no measure pending before it shall be abated or discontinued by reason of the expiration of the term of office or removal of a ~~member of the Board~~Director.

Section 1.132 Discussion Only Through Chair; Limitation of Discussion; Disqualification of Members~~Directors~~.

Persons in attendance may address the Board ~~or member thereof~~ only through the Chair. ~~Members~~Directors of the Board may address one another or persons in attendance only through the Chair.

Except as otherwise herein provided, discussion ~~on any particular meeting~~ either by a ~~Board member~~ Director or by any person in attendance, may be limited, in the discretion of the Chair, to such time as the Chair may find to be reasonable under the circumstances, provided that any decision of the Chair to limit discussion may be overruled by the Board.

Any ~~member~~Director who is legally disqualified from participating in Authority action on any particular matter shall, as soon as such matter is reached on the agenda, disclose his or her disqualification and the reason therefor and shall take no part in the discussion, debate or vote on such matter. If the disqualification is not known to him or her at the time such matter is reached on the agenda, he or she shall make such disclosure as soon as his or her disqualification is known to him or her.

Section 1.143 Executive Sessions.

Executive Sessions shall be held only on those matters which the Ralph M. Brown Act (Government Code Section 54950 *et seq.*) and court decisions recognize as proper matters to be held in Executive Session. These include, but may not be limited to, the following matters:

A. To consider the appointment, employment, or dismissal of an officer or employee, or to hear complaints and charges against such officer or employee. The Secretary shall notify the affected officer or employee in writing at least 24 hours prior to the Executive

Session, including a description of the matter to be discussed and his/her right to request a public hearing per Government Code Section 54957. ~~The officer or employee, however, may request the hearing be made public.~~ This section shall not be construed as granting anyone the right to a hearing they do not already have by virtue of some other authority.

- B. To consider any matter affecting the national security.
- C. To meet with the Attorney General, District Attorney, Sheriff, or Chief of Police or other authorized representatives on matters posing a threat to the security of Authority buildings, public services or facilities.
- D. To negotiate labor matters once a labor conciliator, mediator or arbitrator has been requested to participate in the negotiations.

Section 1.154 Time, Rules and Agenda ~~effor~~ Executive Session.

An Executive Session shall be held only during a Regular or Special Meeting, in full compliance with these Rules of Procedure, and in accordance with the disclosure provisions of the Ralph M. Brown Act. As applicable, disclosure on the agenda under the topic "Executive Session" shall be substantially as follows:

- A. "To discuss matters pursuant to Government Code Section 54956.9(a): Smith v. Authority." - (for filed claims and litigation)
- B. "To confer with legal counsel pursuant to Government Code Section 54956.9(d)(2) regarding anticipated litigation based on specific facts and circumstances." ~~"To discuss matters pursuant to Government Code Section 54945.9(b)(1)." - (where there is a significant exposure to litigation against Authority)~~
- C. "To discuss matters pursuant to Government Code Section 54956.9(~~b~~)(~~3~~)(~~2~~)." (to determine if facts and circumstances warrant Executive Session under Section 54956.9(~~b~~)(~~2~~))
- D. "Regarding terms of purchase/ sale/lease of real property located at _____ and negotiations with _____ representing the owner of said property."
- E. "To discuss matters pursuant to Government Code Section 54956.9(~~d~~)(~~4~~), based on existing facts and circumstances, the legislative body has decided or is deciding whether to initiate litigation."

When an Executive Session is called, the meeting agenda shall include the statutory reason for the Executive Session ~~the only reason for calling a Special Meeting, the call shall specify the time and place of the Special Meeting, the business to be transacted,~~ and such additional disclosure as ~~is~~ may be required under the Ralph M. Brown Act. Where the session is for a personnel matter, the officer or employee involved must be notified of the nature of the session and in what way it applies to him or her.

All Directors, staff, and other participants in an Executive Session shall maintain the confidentiality of discussions and materials, as required by the Ralph M. Brown Act and applicable law.

Section 1.165 Executive Session Minutes and Action.

At the conclusion of an Executive Session, the Chair shall report at the public meeting whether any action was taken, and if so, the roll call vote thereon, or confirm that no reportable action was taken, as required by Government Code Section 54957.1~~The Chair shall report at the public meeting during which the Executive Session is held or at the next subsequent public meeting any action taken during Executive Session, and the roll call vote thereon, to appoint, employ, or dismiss an employee.~~

ARTICLE 2
OFFICERS

Section 2.1 Chair/Vice Chair.

- A. The Chair may move, second and debate from the chair, subject only to such limitations of debate as are by these rules imposed on all ~~members~~Directors, and shall not be deprived of the rights or privileges of a ~~member~~Director by reason of ~~his or her~~ occupying the chair. In an action to adopt a motion, resolution or ordinance, the Chair shall vote after all other ~~members~~Directors present have cast their vote.
- B. The Board may select one of the ~~members~~Directors of the Board to act as Vice Chair. In the absence of the Chair, all of the powers and duties of the Chair under these Rules shall be powers and duties of the Vice Chair, if one has been selected.
- C. In the absence of the Chair and Vice Chair, all of the powers and duties of the Chair under these Rules shall be powers and duties of the Chair Pro Tem selected in accordance with Section 1.54 of Article 1.

Section 2.2 Chair Responsibilities.

The Chair shall preside and preserve order at all regular meetings, special meetings and hearings of the Board. The Chair shall state every question coming before the Board, announce the decision of the Board on all subjects and decide all questions of order without debate, subject, however, to an appeal by ~~a member of the Board~~another Director. The Chair or the Chair Pro Tem shall sign all Board resolutions and all minutes of Board meetings or hearings which he or she has witnessed being adopted or approved.

Section 2.3 Secretary.

The Board shall select a Secretary who may, but need not, be a ~~member of the Board~~[Director](#). The Secretary shall have the following powers and duties;

- A. Post agendas and sign a declaration of the time and place where each agenda was posted and maintain a file of those declarations with the corporate records.
- B. Attend all meetings and hearings of the Board and keep minutes of such meetings or hearings in the Authority's Minute Book.
- C. Attest all resolutions of the Board and the minutes of all meetings or hearings which shall have been approved by the Board, and he or she shall have custody of same.
- D. Keep and have custody of all books, records and papers of the Authority, and certify true copies thereof whenever necessary.
- E. Perform such other duties as may be required either by statute, ordinance, resolution or order.
- F. Call the Board to order in absence of the Chair.

Section 2.4 Elections.

Election of any officer of the Authority shall be by nomination, closing of nominations and balloting on nominees. Before the declaration of the result of the vote, a unanimous ballot may be cast for the successful candidate.

Section 2.5 Board of Directors.

The Authority shall be administered by a board of directors ("Board") consisting of five directors ("[Directors](#)") and five alternates, [who shall be appointed as provided by the Authority's Joint Powers Agreement](#). ~~One director and one alternate shall be current members of the Sacramento Regional Transit District Board of Directors; one director and one alternate shall be current members of the Sacramento County Board of Supervisors; one director and one alternate shall be current members of the El Dorado County Board of Supervisors; and one director and alternate shall be current members of the Folsom City Council. Each director and each alternate shall be appointed by the Board of Directors, Board of Supervisors or City Council of which he or she is a member and shall serve at the pleasure of the appointing agency. Alternates shall serve as directors in the absence of the director representing the same jurisdiction as the alternate. The four directors so appointed shall appoint the fifth director and alternate, who shall be public members at large serving for a fixed term of such duration as is provided by the Board at the time of appointment.~~

Section 2.6 Vacancy.

In the event that a vacancy should occur on the Board because of death, resignation, illness, or for other reason, the remaining ~~members~~ **Directors** of the Board shall, within thirty (30) days after such vacancy adopt a resolution for transmittal to the jurisdiction appointing the individual whose absence caused the vacancy requesting such jurisdiction to appoint a replacement within sixty (60) days of the transmittal of said resolution.

ARTICLE 3
ORDER OF BOARD BUSINESS

Section 3.1 Agenda.

~~The order of business shall be as follows:~~

- ~~1. Call to order at 9:00 a.m.~~
- ~~2. Roll Call.~~
- ~~3. Introduction of special guests.~~
- ~~4. Public Hearings.~~
- ~~5. Special Presentations.~~
- ~~6. Approval of Minutes.~~
- ~~7. Consent Calendar.~~
- ~~8. Unfinished Business.~~
- ~~9. New Business.~~
- ~~10. Citizens address Board on matters not on the agenda.~~
- ~~11. Reports Committee Chairman or Board appointees.~~
- ~~12. Ideas and questions from Directors.~~
- ~~13. Communications.~~
- ~~14. Miscellaneous.~~
- ~~15. Executive Session.~~

~~NOTE: The foregoing order of business may be changed after opening of a session, upon order of the Chair with consent of the Board or upon motion of the Board.~~

Section 3.2~~1~~ Contents of Agenda.

The agenda shall specify the time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the ~~meeting~~ **meeting**. The description shall be reasonably calculated to adequately inform the public of the general matter or subject matter of each agenda item. ~~Matters shall be listed in the order specified in Section 3.131 above and shall contain~~ The agenda shall include the following notation:

*NOTE TO CITIZEN PARTICIPANTS

"It is the policy of the Board of Directors of the Sacramento- Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with

an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss such matters with the Chair or his/her designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPTC-JPA's CEO, _____, by telephone at _____ or email at _____. Requests must be made as early as possible and at least two full business days before the start of the meeting."

Members of the public who wish to address the Board on matters not listed on the agenda, but on an item coming within the jurisdiction of the Board, shall be provided with the opportunity to do so under the agenda item heading "Citizens Address the Board on Matters not on Agenda." The Chair may, in the absence of objection from ~~members~~Directors~~of the Board~~, specify a time limitation on any presentation made before the Board~~of Directors~~. The Chair shall not limit presentations made by members of the public to under three (3) minutes. The Board shall not act upon or discuss an item that is not listed on the agenda~~as provided under Section 3.136~~.

Section 3.3-2 Consent Calendar.

The Consent Calendar shall consist of matters requiring Board action of either a routine nature or on which staff comment is not appropriate or necessary, or which have previously been discussed and appear on the Agenda for final action only.

The Chair, or Chair Pro Tem acting in the absence of the Chair, may authorize those items to be listed on the Consent Calendar agenda. All items listed under the Consent Calendar, exempting those individual items which the Chair reserves for separate treatment at the request of any ~~Board member~~Director, may be acted upon by a single motion.

Section 3.4-3 Agenda Preparation, Delivery and Posting.

A written agenda for each meeting shall be prepared, delivered and posted as follows:

- A. A written agenda, together with all supporting documents, of the business of each Regular Meeting shall be prepared by the Secretary and mailed or delivered to the ~~Board members~~Directors, ~~and~~ Authority Legal Counsel, ~~and the press~~, at least three (3) days before the meeting. The purpose of the agenda is to give Board ~~members~~Directors at least two (2) days' notice of all business coming before them. Notice of Regular Meeting without supporting documents shall be mailed at least ~~one week (seven (7) days)~~ 72

[hours](#) before the meeting to any owner of property located within the jurisdiction of the member agencies who has filed a written request for such notice with the Authority. [\(California Government Code Sections 54954.1 & 54954.2.\)](#) In the case of Special Meetings which may be called less than ~~seven (7) days~~ [72 hours](#) in advance of the meeting date, the requesting property owner shall receive such notice as soon as may be practical under the circumstances, [but not less than 24 hours prior to the Special Meeting.](#) [\(California Government Code Sections 54954.1 & 54956.\)](#)

- B. The written agenda for each Regular Meeting and for every meeting continued for more than five (5) calendar days shall be posted at least 72 hours before the meeting is scheduled to begin. The written agenda for every Special Meeting shall be posted at least 24 hours before the Special Meeting is scheduled to begin. The agenda shall be posted [on the Authority's website and](#) in a location that is freely accessible to members of the public.

Section 3.5-4 Submission of Materials for Agenda.

Material intended for placement on the Agenda for a regular meeting shall be delivered to the Secretary on or before 12:00 Noon on the eleventh (11th) day before the meeting.

Section 3.6-5 Matters Requiring Board Action.

A matter requiring Board action must be listed on the posted agenda before the Board may act upon it. The Board may take action on items of business not appearing on the posted agenda under any of the following conditions:

- A. Upon a determination by a majority of a quorum of the Board ~~of Directors~~ that an emergency situation exists, as defined in Section 54945.5 of the Government Code.
- B. Upon a determination by a two-third (2/3) vote of the Board of Directors, or, if less than 2/3 of the Directors are present, a unanimous vote of those Directors present, that the need to take action arose subsequent to the Agenda being posted.
- C. The item was properly posted for a prior meeting of the Board of Directors occurring not more than five (5) calendar days prior to the date action is taken on the time, and at the prior meeting the item was continued to the meeting at which action is being taken.
- D. By directing the Secretary to place an item of business for discussion and/or action on a subsequent Agenda.

ARTICLE 4 HEARING

Section 4.1 Public Hearings.

Consideration of a matter regularly set for hearing before the Board shall proceed in the following order:

1. Chair announces question.
2. Staff makes presentation.
3. Proponents address Board.
4. Secretary reads communication from proponent (unless same has been read by one of the speakers).
5. Rebuttals. (Proponents first and opponents last.)
6. Questions.
7. Hearing declared closed.
8. Discussion or postponement by Board.
9. Action by Board.

Section 4.2 Speaking Restriction.

Each citizen appearing at a hearing before the Board shall be limited to five (5) minutes in his or her initial presentation. If he or she desires further time, he or she may request same before returning to his or her seat, in which event the Chair may, in his or her discretion, permit further remarks either before or after all other speakers on his or her side have been heard and before proceeding to the next order in the hearing. Any citizen addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. A person appearing in rebuttal shall be limited to two (2) minutes.

Section 4.3 Close of Hearing.

~~Members~~Directors of the Board may ask questions of a speaker at any time. ~~Members~~Directors shall not speak on the subject being heard until after the hearing is declared closed by the Chair.

Section 4.4 Continuation of Hearings.

Subject to the requirements of law, a hearing may be continued by the Board from time to time. In continuing such hearing, the Board shall specify the time and place to which the hearing will be continued. If the continued hearing is set for a date more than five calendar days away, notice of the continued hearing shall be given in the same manner as notice of regular meetings, as required by the Ralph M. Brown Act (Government Code Section 54955.1).

Section 4.5 Continuation of Deliberations.

Subject to the requirements of law, the Board may take under submission for a reasonable period of time any matter which has been heard before it and may for this purpose continue its

deliberations on such matter from time to time. In continuing such deliberations, the Board shall specify the time and place at which such deliberations will be continued.

Section 4.6 Decorum.

While the Board is in session, the ~~members~~ Directors must preserve order and decorum, and a ~~member~~ Director shall neither by conversation, or otherwise, delay or interrupt the proceedings or the peace of the Board nor disturb any ~~member~~ Director while speaking, nor refuse to obey the orders of the Board or its presiding officer.

ARTICLE 5 PERSONS ADDRESSING BOARD

Section 5.1 Addressing Board.

The regular time for citizens to address the Board shall be when the Chair in due order of business invites them to do so. At other times, permission to address the Board shall be at ~~his~~ the Chair's discretion. A citizen desiring to address the Board shall give his or her name, address and group affiliation, if any, to the Secretary for the record and address the Chair.

Section 5.2 ~~Impertinence~~ Disruption of Board Meeting.

Any citizen ~~that disrupts, disturbs or impedes a meeting of the making personal, impertinent or indecorous remarks while addressing~~ the Board may be barred by the Chair from further appearance before the Board at that meeting or hearing, unless permission to continue be granted by a four-fifths (4/5) ~~two-thirds (2/3)~~ vote of the Board. This authority shall be exercised solely to maintain order and shall not be used to restrict speech based on its content.

Section 5.3 Citizen Defined.

"Citizen" under these rules shall be deemed to mean any member of the public. All persons, regardless of residency, shall be permitted to address the Board on matters within its jurisdiction, subject to the rules of procedure outlined herein. ~~resident living within the activated boundaries of any of the cities or counties participating in the Authority or the authorized legal representative of such person. All other persons shall first secure permission of the Chair before addressing the Board. After any motion has been presented, the Board may grant permission to any person to address it.~~

ARTICLE 6
~~MEMBERS~~
DIRECTORS

Section 6.1 ~~Synopsis in~~ Minutes of Meetings.

The Secretary shall enter in the minutes a record of the actions taken by the Board, including resolutions, motions, and votes~~synopsis of the discussion of any question coming before the Board.~~ During the consideration ~~on~~ of any particular matter, a ~~Board member~~ Director may make a request that the minutes reflect more than the customary detail on that item.

Section 6.2 Speaking Privileges.

Any ~~member~~ Director desiring to speak shall address the Chair and, upon recognition by the Chair, shall confine himself or herself to the question under debate, avoiding all personalities and indecorous language.

Section 6.3 Speaking Interruption.

A ~~member~~ Director shall not be interrupted when speaking unless it be to call him or her to order, for the purpose of explanation, or to permit solicited responses. If a ~~member~~ Director, while speaking, be called to order, he or she shall cease speaking and resume his or her seat until the question of order is determined, when, if permitted, he or she may proceed.

Section 6.4 Debate Closing.

The ~~member~~ Director moving the adoption of an ordinance, resolution or motion shall have the privilege of closing the debate.

Section 6.5 Motion Reconsideration.

A motion to reconsider any action taken by the Board may be made only on the day such action was taken, either during the same session or at an adjourned session thereof. Such motion must be made by a ~~member~~ Director on the prevailing side and seconded by any ~~member~~ Director. The motion, which may be made at any time during said meeting, has precedence over all other motions. The motion to reconsider is debatable unless the action to be reconsidered is undebatable.

ARTICLE 7
OFFICIAL ACTIONS

Section 7.1 Action.

Motions and resolutions, unless laid over by a majority vote of the Board, may be acted upon the day of introduction or presentation. No continuance shall be granted if the effect of such a continuance is to render a subsequent vote on the issue.

Section 7.2 Ordinances.

The usual course of procedure with an ordinance shall be to lay it over for one meeting from the date of introduction or presentation, before calling it up for action, and to have the Secretary furnish a copy of each ordinance introduced, or presented, to each ~~member of the Board~~ Director as soon as possible after its introduction. The enacting clause of all ordinances shall be as follows: "The Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority do ordain as follows:"

Section 7.3 Ordinance Effective Date.

No ordinance shall become effective until thirty (30) days from and after the date of its final passage, except:

- A. An ordinance calling or otherwise relating to an election.
- B. An ordinance for the immediate preservation of the public health, peace and safety, which contains a declaration of, and the facts constituting, its urgency and is passed by a four-fifths (4/5) vote of the Board of Directors unless five (5) official votes are required as provided in Section ~~3.1111~~ 1.10.
- C. Other ordinances ~~governing~~ governed by particular provisions of state law prescribing the manner of their passage and adoption.

Section 7.4 Votes, Signature and Attestation.

Every ordinance and resolution shall be signed by the Chair/Chair Pro Tem (depending upon who presided at the meeting of enactment) and attested by the Secretary. The votes cast on an ordinance shall be entered on the face of the ordinance.

Section 7.5 Ordinance Publication.

The following directive shall be included in each ordinance of a general nature. "The Authority Secretary is hereby directed to publish this ordinance in full within fifteen (15) days after adoption." Before the expiration of fifteen (15) days after passage of an ordinance, it shall be published once, with the names of the ~~members~~ Directors voting for and against it, in a newspaper of general circulation published in the counties encompassing the member agencies.

Section 7.6 Codification.

Ordinances and resolutions may be codified in the manner established for counties pursuant to Government Code sections 21526-25130.

Section 7.7 Effect of Motion.

Motions shall be considered an act of the Authority and carry the same weight as a resolution.

~~Section 7.8 Majority Minimum.~~

~~The affirmative vote of a majority of members present shall be necessary to pass any motion, except that a majority of the full board shall be required to enact any ordinance and two-thirds (2/3) vote of the full Board shall be required to amend these rules according to Section 3.191 herein.~~

ARTICLE 8
COMMITTEES

Section 8.1 Appointment.

The Chair shall appoint all standing and special (ad hoc) committees.

Section 8.2 Standing Committee Meetings.

All the provisions of these rules with respect to notice of a Special Meeting, ~~including written notice to the press,~~ shall apply to the meeting of a Standing Committee whether or not the committee is made up of more than a quorum of the Board.

Section 8.3 Ad Hoc Committee Meeting.

It shall be the policy of the Board that meetings of Ad Hoc Committees shall be open to the public. However, where less than a quorum of the Board is appointed to serve on an Ad Hoc Committee, no notice need be given for such meeting ~~other than the posting of a notice of the time and place of such committee meetings on a publicly accessible bulletin board at the offices of the Authority, which is located at the Rancho Cordova Chamber of Commerce, 11070 White Rock Road, Suite 170, Rancho Cordova, California.~~

ARTICLE 9
RULES

Section 9.1 Amendment.

Any rule may be altered, amended or annulled at any time by a four fifths (4/5)~~two-thirds (2/3)~~ vote of the Board provided ~~a week's notice of such change is given to each Board member and provided further~~ that the rule, as altered, amended or annulled, is not inconsistent with provisions of the Sacramento-Placerville Transportation Corridor Joint Powers Authority Joint Powers Agreement.

Section 9.2 Suspension.

Any rule may be temporarily suspended by the unanimous consent of all Board ~~members~~Directors present, provided not less than four fifths (4/5)~~two-thirds (2/3)~~ of the ~~members~~Directors are present.

Section 9.3 Rosenberg's Rules of Order~~Robert's Rules~~.

All rules ~~or~~ of order not herein provided for shall be determined in accordance with "Rosenberg's Rules of Order~~Robert's Rules of Order~~."

Section 9.4 Copies - Authority Rules.

The Secretary shall furnish each ~~member~~Director one or more copies of these Rules and provide a supply for public purposes.

Section 9.5 Copies - Rosenberg's Rules of Order~~Robert's Rules~~.

The Secretary shall furnish each ~~member~~Director a copy of Rosenberg's Rules of Order~~Robert's Rules of Order~~, if requested.

Resolution No. 2025-05-06

Adopted by the Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority (SPTC-JPA) on the date of:

November 3, 2025

**APPROVING SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY
RULES OF PROCEDURE**

WHEREAS, the SPTC-JPA recommended an Amended and Revised Joint Powers Agreement on February 3, 2025 to expand the membership of the SPTC-JPA to include the City of Rancho Cordova; and

WHEREAS, the Amended and Revised Joint Powers Agreement has been approved by all member agencies to include the County of Sacramento, the County of El Dorado, the City of Folsom, the Sacramento Regional Transit District, and new member the City of Rancho Cordova; and

WHEREAS, the SPTC-JPA desires to update its Rules of Procedure to reflect its new member composition and updates to California laws and best practices.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR JOINT POWERS AUTHORITY AS FOLLOWS:

1. The SPTC-JPA Rules of Procedure, attached hereto as Exhibit A, is hereby approved.

Passed and Adopted by the Board of the SPTC-JPA this 3rd day of November, 2025.

Sarah Aquino, Chair

ATTEST:

Jennifer Thiot, Secretary

Adopted by Resolution No. _____

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

RULES OF PROCEDURE

**ARTICLE 1
MEETINGS**

Section 1.1 Regular Meetings.

The Regular Meetings of the Sacramento-Placerville Transportation Corridor Joint Powers Authority ("Authority") Board of Directors, hereinafter referred to as "Board," shall be scheduled no less frequently than on the first Monday of each calendar quarter at the hour of 9:30 a.m. in the Folsom City Hall Council Chambers, 50 Natoma Street, Folsom, California; provided that Regular Meetings held in the month of May shall be held on the second Monday of that month. Whenever a Regular Meeting falls on a legal holiday, said meeting shall be redesignated by the Board at its Regular Meeting immediately prior to such holiday. If, for any other reason, the Board decides to change the date of a Regular Meeting or Meetings, said Regular Meeting or Meetings may be designated by a motion approved by the Board up to one (1) year in advance. Absent such designation, any meeting other than the next regularly scheduled meeting, shall be called and noticed as a Special Meeting. Legal holiday, as used above, shall mean those days defined as legal holidays in Government Code Sections 6700 and 6701.

Section 1.2 Special Meetings.

- A. A Special Meeting may be called at any time by the Chair, or by a majority of the Directors of the Board, by delivering written notice to each Director and to each local newspaper of general circulation, radio, or television station requesting notice in writing and posting a notice on the Authority's website. Such notice must be delivered personally or by any other means and received at least 24 hours before the time of such meeting. The call and notice shall specify the time and place of the Special Meeting and the business to be transacted or discussed. No business other than as specified in the notice shall be considered at such meeting. Such written notice may be dispensed with as to any Director who, at or prior to the time the meeting convenes, files with the Secretary of the Authority a written waiver of notice. Such waiver may be given by telegram. Any defect in the above notice procedure will be deemed cured by actual attendance of the notice at the meeting. (Government Code Section 54956(a).)

- B. Notwithstanding the foregoing, a Special Meeting may not be called regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of a local agency executive, as defined in subdivision (d) of Government Code Section 3511.1.

However, this subdivision does not apply to a Special Meeting to discuss the Authority's budget. (Government Code Section 54956(b).)

Section 1.3 Adjournment of Meeting.

The Board may adjourn any Regular, adjourned Regular, Special or adjourned Special Meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. Notice of adjournment of a duly called Special Meeting at which less than a quorum is present shall be given in the same manner as notice of the original meeting. If all Directors are absent from any Regular or adjourned Regular Meeting, the Secretary of the Authority may declare the meeting adjourned to a stated time and place and he or she shall cause a written notice of the adjournment to be given in the same manner as provided herein for Special Meetings. In the case of all adjournments, a copy of the order or notice of adjournment shall be conspicuously posted on the door to the room in which Authority meetings are held, within 24 hours after the time of the adjournment. When an order of adjournment of any meeting fails to state the time at which the adjourned meeting is to be held, it shall be held at the time specified for Regular Meetings. (Government Code Section 54955.)

Section 1.4 Session.

The Chair shall take the chair and call the Board to order. In the absence of the Chair, the Secretary shall call the meeting to order, whereupon the Directors present, by an order entered in the minutes, shall select one of the Directors to act as Chair Pro Tem, who, while so acting, shall have all of the authority of the Chair. Upon the arrival of the Chair, the Chair Pro Tem shall relinquish the chair upon the conclusion of the business immediately before the Board. Notwithstanding the foregoing, where the presiding Chair or Chair Pro Tem is called from the chair for a short period during a meeting to which he or she will return, he or she may appoint another Director to preside until his or her return without interrupting the proceeding for the purpose of electing a Chair Pro Tem.

Section 1.5 Roll Call.

Before proceeding with the business of the Authority, the roll of the Directors shall be called by the Secretary and the names of those present shall be entered in the minutes.

Section 1.6 Quorum.

Three Directors of the Board shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. Except as provided in Sections 1.11 and 9.1, actions of the Board shall require the affirmative vote of:

- A. Four Directors, if five Directors are present; or
- B. Three Directors, if fewer than five Directors are present.

Section 1.7 Minutes.

The Secretary shall furnish each Director a copy of the minutes of each meeting with the agenda for the following meeting. Additionally, minutes shall be made available to the public upon request in accordance with the Ralph M. Brown Act. (Government Code Section 54957.5)

Section 1.8 Approval of Minutes.

The minutes may be approved without reading unless such reading is requested by a Director. A copy of the approved minutes of each meeting shall be inserted in the Authority's Minute Book.

Section 1.9 Meetings to be Open to the Public.

All meetings of the Authority and its committees shall be open to the public unless the subject matter is a proper one for executive session. All meetings shall comply with the provisions of the Ralph M. Brown Act. (Government Code Sections 54950, et seq.)

Section 1.10 Vote.

- A. The vote upon an action item shall be "ayes" and "noes" pursuant to roll call and so recorded. Each ordinance or resolution shall be in written or printed form.
- B. Notwithstanding Section 1.6, the following actions require the affirmative unanimous vote of all five Directors, with each Director voting in accordance with the direction given by his or her appointing body:
 - 1. To order formation of an assessment or special tax district;
 - 2. To authorize the sale of bonds; or
 - 3. To make a financial commitment with a term of more than one (1) year.
- C. The Sacramento Regional Transit District (RT) is unique among the SPTC-JPA member agencies in that its board of directors includes representatives from other member agencies – namely, the County of Sacramento, the City of Rancho Cordova, and the City of Folsom. If (i) a Director serves as both the primary Director appointed by RT and as the alternate for another member agency (or vice versa), and (ii) the primary Director for one of the foregoing two agencies is absent from a meeting of the SPTC-JPA Board, then the Director that is present at the meeting may cast two votes as the primary Director for RT and as the alternate for his/her member agency (or vice versa).

Section 1.11 Continuing Body.

The Board shall be a continuing body and no measure pending before it shall be abated or discontinued by reason of the expiration of the term of office or removal of a Director.

Section 1.12 Discussion Only Through Chair; Limitation of Discussion; Disqualification of Directors.

Persons in attendance may address the Board only through the Chair. Directors of the Board may address one another or persons in attendance only through the Chair.

Except as otherwise herein provided, discussion, either by a Director or by any person in attendance, may be limited, in the discretion of the Chair, to such time as the Chair may find to be reasonable under the circumstances, provided that any decision of the Chair to limit discussion may be overruled by the Board.

Any Director who is legally disqualified from participating in Authority action on any particular matter shall, as soon as such matter is reached on the agenda, disclose his or her disqualification and the reason therefor and shall take no part in the discussion, debate or vote on such matter. If the disqualification is not known to him or her at the time such matter is reached on the agenda, he or she shall make such disclosure as soon as his or her disqualification is known to him or her.

Section 1.13 Executive Sessions.

Executive Sessions shall be held only on those matters which the Ralph M. Brown Act (Government Code Section 54950 *et seq.*) and court decisions recognize as proper matters to be held in Executive Session. These include, but may not be limited to, the following matters:

- A. To consider the appointment, employment, or dismissal of an officer or employee, or to hear complaints and charges against such officer or employee. The Secretary shall notify the affected officer or employee in writing at least 24 hours prior to the Executive Session, including a description of the matter to be discussed and his/her right to request a public hearing per Government Code Section 54957. This section shall not be construed as granting anyone the right to a hearing they do not already have by virtue of some other authority.
- B. To consider any matter affecting the national security.
- C. To meet with the Attorney General, District Attorney, Sheriff, or Chief of Police or other authorized representatives on matters posing a threat to the security of Authority buildings, public services or facilities.
- D. To negotiate labor matters once a labor conciliator, mediator or arbitrator has been requested to participate in the negotiations.

Section 1.14 Time, Rules and Agenda for Executive Session.

An Executive Session shall be held only during a Regular or Special Meeting, in full compliance with these Rules of Procedure, and in accordance with the disclosure provisions of the Ralph M. Brown Act. As applicable, disclosure on the agenda under the topic "Executive Session" shall be substantially as follows:

- A. "To discuss matters pursuant to Government Code Section 54956.9(a): Smith v. Authority." - (for filed claims and litigation)
- B. "To confer with legal counsel pursuant to Government Code Section 54956.9(d)(2) regarding anticipated litigation based on specific facts and circumstances."
- C. "To discuss matters pursuant to Government Code Section 54956.9(d)(3)." (to determine if facts and circumstances warrant Executive Session under Section 54956.9(d)(2))
- D. "Regarding terms of purchase/ sale/lease of real property located at _____ and negotiations with _____ representing the owner of said property."
- E. "To discuss matters pursuant to Government Code Section 54956.9(d)(4), based on existing facts and circumstances, the legislative body has decided or is deciding whether to initiate litigation."

When an Executive Session is called, the meeting agenda shall include the statutory reason for the Executive Session and such additional disclosure as may be required under the Ralph M. Brown Act. Where the session is for a personnel matter, the officer or employee involved must be notified of the nature of the session and in what way it applies to him or her.

All Directors, staff, and other participants in an Executive Session shall maintain the confidentiality of discussions and materials, as required by the Ralph M. Brown Act and applicable law.

Section 1.15 Executive Session Minutes and Action.

At the conclusion of an Executive Session, the Chair shall report at the public meeting whether any action was taken, and if so, the roll call vote thereon, or confirm that no reportable action was taken, as required by Government Code Section 54957.1.

ARTICLE 2 OFFICERS

Section 2.1 Chair/Vice Chair.

- A. The Chair may move, second and debate from the chair, subject only to such limitations of debate as are by these rules imposed on all Directors, and shall not be deprived of the rights or privileges of a Director by reason of occupying the chair. In an action to adopt a motion, resolution or ordinance, the Chair shall vote after all other Directors present have cast their vote.
- B. The Board may select one of the Directors of the Board to act as Vice Chair. In the absence of the Chair, all of the powers and duties of the Chair under these Rules shall be powers and duties of the Vice Chair, if one has been selected.
- C. In the absence of the Chair and Vice Chair, all of the powers and duties of the Chair under these Rules shall be powers and duties of the Chair Pro Tem selected in accordance with Section 1.4 of Article 1.

Section 2.2 Chair Responsibilities.

The Chair shall preside and preserve order at all regular meetings, special meetings and hearings of the Board. The Chair shall state every question coming before the Board, announce the decision of the Board on all subjects and decide all questions of order without debate, subject, however, to an appeal by another Director. The Chair or the Chair Pro Tem shall sign all Board resolutions and all minutes of Board meetings or hearings which he or she has witnessed being adopted or approved.

Section 2.3 Secretary.

The Board shall select a Secretary who may, but need not, be a Director. The Secretary shall have the following powers and duties;

- A. Post agendas and sign a declaration of the time and place where each agenda was posted and maintain a file of those declarations with the corporate records.
- B. Attend all meetings and hearings of the Board and keep minutes of such meetings or hearings in the Authority's Minute Book.
- C. Attest all resolutions of the Board and the minutes of all meetings or hearings which shall have been approved by the Board, and he or she shall have custody of same.
- D. Keep and have custody of all books, records and papers of the Authority, and certify true copies thereof whenever necessary.

E. Perform such other duties as may be required either by statute, ordinance, resolution or order.

F. Call the Board to order in absence of the Chair.

Section 2.4 Elections.

Election of any officer of the Authority shall be by nomination, closing of nominations and balloting on nominees. Before the declaration of the result of the vote, a unanimous ballot may be cast for the successful candidate.

Section 2.5 Board of Directors.

The Authority shall be administered by a board of directors ("Board") consisting of five directors ("Directors") and five alternates, who shall be appointed as provided by the Authority's Joint Powers Agreement.

Section 2.6 Vacancy.

In the event that a vacancy should occur on the Board because of death, resignation, illness, or for other reason, the remaining Directors of the Board shall, within thirty (30) days after such vacancy adopt a resolution for transmittal to the jurisdiction appointing the individual whose absence caused the vacancy requesting such jurisdiction to appoint a replacement within sixty (60) days of the transmittal of said resolution.

ARTICLE 3
ORDER OF BOARD BUSINESS

Section 3.1 Contents of Agenda.

The agenda shall specify the time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the general matter or subject matter of each agenda item. The agenda shall include the following notation:

*NOTE TO CITIZEN PARTICIPANTS

"It is the policy of the Board of Directors of the Sacramento- Placerville Transportation Corridor Joint Powers Authority to encourage citizen participation in the meetings of the Board of Directors. At each open meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. However, in order that business scheduled for consideration at such meetings may be disposed of in an orderly manner, citizens wishing to address the Board on matters not on the agenda, whose presentations may be lengthy or in the nature of request for action of some kind on the part of the Board, are requested to first discuss such matters with the Chair or his/her

designee. If after such consultation an appearance before the Board is desired, the subject matter may be calendared as an agenda item for a date and time convenient to the parties concerned.

The meeting is accessible to the disabled. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the SPTC-JPA's CEO, _____, by telephone at _____ or email at _____. Requests must be made as early as possible and at least two full business days before the start of the meeting."

Members of the public who wish to address the Board on matters not listed on the agenda, but on an item coming within the jurisdiction of the Board, shall be provided with the opportunity to do so under the agenda item heading "Citizens Address the Board on Matters not on Agenda." The Chair may, in the absence of objection from Directors, specify a time limitation on any presentation made before the Board. The Chair shall not limit presentations made by members of the public to under three (3) minutes. The Board shall not act upon or discuss an item that is not listed on the agenda.

Section 3.2 Consent Calendar.

The Consent Calendar shall consist of matters requiring Board action of either a routine nature or on which staff comment is not appropriate or necessary, or which have previously been discussed and appear on the Agenda for final action only.

The Chair, or Chair Pro Tem acting in the absence of the Chair, may authorize those items to be listed on the Consent Calendar agenda. All items listed under the Consent Calendar, exempting those individual items which the Chair reserves for separate treatment at the request of any Director, may be acted upon by a single motion.

Section 3.3 Agenda Preparation, Delivery and Posting.

A written agenda for each meeting shall be prepared, delivered and posted as follows:

- A. A written agenda, together with all supporting documents, of the business of each Regular Meeting shall be prepared by the Secretary and mailed or delivered to the Directors and Authority Legal Counsel at least three (3) days before the meeting. The purpose of the agenda is to give Board Directors at least two (2) days' notice of all business coming before them. Notice of Regular Meeting without supporting documents shall be mailed at least 72 hours before the meeting to any owner of property located within the jurisdiction of the member agencies who has filed a written request for such notice with the Authority. (California Government Code Sections 54954.1 & 54954.2.) In the case of Special Meetings which may be called less than 72 hours in advance of the meeting date, the requesting property owner shall receive such notice as soon as may be practical under the circumstances, but not less than 24 hours prior to the Special Meeting. (California Government Code Sections 54954.1 & 54956.)

- B. The written agenda for each Regular Meeting and for every meeting continued for more than five (5) calendar days shall be posted at least 72 hours before the meeting is scheduled to begin. The written agenda for every Special Meeting shall be posted at least 24 hours before the Special Meeting is scheduled to begin. The agenda shall be posted on the Authority's website and in a location that is freely accessible to members of the public.

Section 3.4 Submission of Materials for Agenda.

Material intended for placement on the Agenda for a regular meeting shall be delivered to the Secretary on or before 12:00 Noon on the eleventh (11th) day before the meeting.

Section 3.5 Matters Requiring Board Action.

A matter requiring Board action must be listed on the posted agenda before the Board may act upon it. The Board may take action on items of business not appearing on the posted agenda under any of the following conditions:

- A. Upon a determination by a majority of a quorum of the Board that an emergency situation exists, as defined in Section 54945.5 of the Government Code.
- B. Upon a determination by a two-third (2/3) vote of the Board of Directors, or, if less than 2/3 of the Directors are present, a unanimous vote of those Directors present, that the need to take action arose subsequent to the Agenda being posted.
- C. The item was properly posted for a prior meeting of the Board of Directors occurring not more than five (5) calendar days prior to the date action is taken on the time, and at the prior meeting the item was continued to the meeting at which action is being taken.
- D. By directing the Secretary to place an item of business for discussion and/or action on a subsequent Agenda.

ARTICLE 4 HEARING

Section 4.1 Public Hearings.

Consideration of a matter regularly set for hearing before the Board shall proceed in the following order:

1. Chair announces question.
2. Staff makes presentation.
3. Proponents address Board.
4. Secretary reads communication from proponent (unless same has been read by one of the speakers).
5. Rebuttals. (Proponents first and opponents last.)
6. Questions.
7. Hearing declared closed.
8. Discussion or postponement by Board.
9. Action by Board.

Section 4.2 Speaking Restriction.

Each citizen appearing at a hearing before the Board shall be limited to five (5) minutes in his or her initial presentation. If he or she desires further time, he or she may request same before returning to his or her seat, in which event the Chair may, in his or her discretion, permit further remarks either before or after all other speakers on his or her side have been heard and before proceeding to the next order in the hearing. Any citizen addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. A person appearing in rebuttal shall be limited to two (2) minutes.

Section 4.3 Close of Hearing.

Directors may ask questions of a speaker at any time. Directors shall not speak on the subject being heard until after the hearing is declared closed by the Chair.

Section 4.4 Continuation of Hearings.

Subject to the requirements of law, a hearing may be continued by the Board from time to time. In continuing such hearing, the Board shall specify the time and place to which the hearing will be continued. If the continued hearing is set for a date more than five calendar days away, notice of the continued hearing shall be given in the same manner as notice of regular meetings, as required by the Ralph M. Brown Act (Government Code Section 54955.1).

Section 4.5 Continuation of Deliberations.

Subject to the requirements of law, the Board may take under submission for a reasonable period of time any matter which has been heard before it and may for this purpose continue its

deliberations on such matter from time to time. In continuing such deliberations, the Board shall specify the time and place at which such deliberations will be continued.

Section 4.6 Decorum.

While the Board is in session, the Directors must preserve order and decorum, and a Director shall neither by conversation, or otherwise, delay or interrupt the proceedings or the peace of the Board nor disturb any Director while speaking, nor refuse to obey the orders of the Board or its presiding officer.

ARTICLE 5
PERSONS ADDRESSING BOARD

Section 5.1 Addressing Board.

The regular time for citizens to address the Board shall be when the Chair in due order of business invites them to do so. At other times, permission to address the Board shall be at the Chair's discretion. A citizen desiring to address the Board shall give his or her name, address and group affiliation, if any, to the Secretary for the record and address the Chair.

Section 5.2 Disruption of Board Meeting.

Any citizen that disrupts, disturbs or impedes a meeting of the the Board may be barred by the Chair from further appearance before the Board at that meeting or hearing, unless permission to continue be granted by a four-fifths (4/5) vote of the Board. This authority shall be exercised solely to maintain order and shall not be used to restrict speech based on its content.

Section 5.3 Citizen Defined.

"Citizen" under these rules shall be deemed to mean any member of the public. All persons, regardless of residency, shall be permitted to address the Board on matters within its jurisdiction, subject to the rules of procedure outlined herein.

ARTICLE 6 DIRECTORS

Section 6.1 Minutes of Meetings.

The Secretary shall enter in the minutes a record of the actions taken by the Board, including resolutions, motions, and votes. During the consideration of any particular matter, a Director may make a request that the minutes reflect more than the customary detail on that item.

Section 6.2 Speaking Privileges.

Any Director desiring to speak shall address the Chair and, upon recognition by the Chair, shall confine himself or herself to the question under debate, avoiding all personalities and indecorous language.

Section 6.3 Speaking Interruption.

A Director shall not be interrupted when speaking unless it be to call him or her to order, for the purpose of explanation, or to permit solicited responses. If a Director, while speaking, be called to order, he or she shall cease speaking and resume his or her seat until the question of order is determined, when, if permitted, he or she may proceed.

Section 6.4 Debate Closing.

The Director moving the adoption of an ordinance, resolution or motion shall have the privilege of closing the debate.

Section 6.5 Motion Reconsideration.

A motion to reconsider any action taken by the Board may be made only on the day such action was taken, either during the same session or at an adjourned session thereof. Such motion must be made by a Director on the prevailing side and seconded by any Director. The motion, which may be made at any time during said meeting, has precedence over all other motions. The motion to reconsider is debatable unless the action to be reconsidered is undebatable.

ARTICLE 7
OFFICIAL ACTIONS

Section 7.1 Action.

Motions and resolutions, unless laid over by a majority vote of the Board, may be acted upon the day of introduction or presentation. No continuance shall be granted if the effect of such a continuance is to render a subsequent vote on the issue.

Section 7.2 Ordinances.

The usual course of procedure with an ordinance shall be to lay it over for one meeting from the date of introduction or presentation, before calling it up for action, and to have the Secretary furnish a copy of each ordinance introduced, or presented, to each Director as soon as possible after its introduction. The enacting clause of all ordinances shall be as follows: "The Board of Directors of the Sacramento-Placerville Transportation Corridor Joint Powers Authority do ordain as follows:"

Section 7.3 Ordinance Effective Date.

No ordinance shall become effective until thirty (30) days from and after the date of its final passage, except:

- A. An ordinance calling or otherwise relating to an election.
- B. An ordinance for the immediate preservation of the public health, peace and safety, which contains a declaration of, and the facts constituting, its urgency and is passed by a four-fifths (4/5) vote of the Board of Directors unless five (5) official votes are required as provided in Section 1.10.
- C. Other ordinances governed by particular provisions of state law prescribing the manner of their passage and adoption.

Section 7.4 Votes, Signature and Attestation.

Every ordinance and resolution shall be signed by the Chair/Chair Pro Tem (depending upon who presided at the meeting of enactment) and attested by the Secretary. The votes cast on an ordinance shall be entered on the face of the ordinance.

Section 7.5 Ordinance Publication.

The following directive shall be included in each ordinance of a general nature. "The Authority Secretary is hereby directed to publish this ordinance in full within fifteen (15) days after adoption." Before the expiration of fifteen (15) days after passage of an ordinance, it shall be published once, with the names of the Directors voting for and against it, in a newspaper of general circulation published in the counties encompassing the member agencies.

Section 7.6 Codification.

Ordinances and resolutions may be codified in the manner established for counties pursuant to Government Code sections 21526-25130.

Section 7.7 Effect of Motion.

Motions shall be considered an act of the Authority and carry the same weight as a resolution.

ARTICLE 8
COMMITTEES

Section 8.1 Appointment.

The Chair shall appoint all standing and special (ad hoc) committees.

Section 8.2 Standing Committee Meetings.

All the provisions of these rules with respect to notice of a Special Meeting shall apply to the meeting of a Standing Committee whether or not the committee is made up of more than a quorum of the Board.

Section 8.3 Ad Hoc Committee Meeting.

It shall be the policy of the Board that meetings of Ad Hoc Committees shall be open to the public. However, where less than a quorum of the Board is appointed to serve on an Ad Hoc Committee, no notice need be given for such meeting.

ARTICLE 9
RULES

Section 9.1 Amendment.

Any rule may be altered, amended or annulled at any time by a four fifths (4/5) vote of the Board provided that the rule, as altered, amended or annulled, is not inconsistent with provisions of the Sacramento-Placerville Transportation Corridor Joint Powers Authority Joint Powers Agreement.

Section 9.2 Suspension.

Any rule may be temporarily suspended by the unanimous consent of all Board Directors present, provided not less than four fifths (4/5) of the Directors are present.

Section 9.3 Rosenberg's Rules of Order.

All rules of order not herein provided for shall be determined in accordance with "Rosenberg's Rules of Order."

Section 9.4 Copies - Authority Rules.

The Secretary shall furnish each Director one or more copies of these Rules and provide a supply for public purposes.

Section 9.5 Copies - Rosenberg's Rules of Order.

The Secretary shall furnish each Director a copy of Rosenberg's Rules of Order, if requested.

STAFF REPORT

Board Meeting Date: November 3, 2025

Page 1 of 1

INFORMATION: Natural Trail Project Update

**AGENDA ITEM
NO. 6b**

DISCUSSION:

This project began in 2014 at the request of the trail community. The Natural Trail project is a ten-mile trail with a mile and a half in Folsom, a mile and a half in Sacramento County and seven miles in El Dorado County. The trail was designed for volunteers to provide the trail improvements.

It may seem like the project has taken some time, but once the trail design, environmental review and permits were obtained, COVID hit and there was no volunteer project approved. Once we came out of COVID we found the permits were going to expire and we had to submit them for renewal. With all that said, the volunteers hung in there with us and done a fabulous job.

Don Rose, who has coordinated all the volunteer projects, has provided a detailed report that is attached. In summary there were ten improvements in Sacramento County, and they all have been completed. There are fifty-nine in El Dorado County and only eighteen remain.

Currently environmental permits to allow for the construction improvements are set to expire in March 2026, and at the May 19, 2025, meeting your board approved a contract amendment with Helix Environmental to extend the permits for two years. That amendment has been executed.

Estimates were prepared by the agencies as if these improvements were to be made by contractors awarded and supervised by member agency or JPA staff, the estimates are \$175,000 for Sacramento County and \$1 million for El Dorado County with \$1 million estimated for three bridge improvements which were not included in this project.

With the remaining work to be completed in El Dorado County, Zachary Park, El Dorado County Parks Manager will provide the board with an update.

BOARD ACTION:

Approve El Dorado County's request that the JPA continue to pay for surveys as needed before volunteer projects can be completed. El Dorado County will coordinate surveys with JPA CEO. Funding is currently in budget.

EL DORADO TRAIL, NATURAL SURFACE SECTION.

Summary Of Work Completed So Far and Work Yet To Be Completed

Sacramento County – Completed in calendar 2025:

- Installed round plastic culverts at creek crossings 23, 24-A, 24-B, 25, and 28.
- Installed wooden puncheon bridge at creek crossing 27.
- Reinstalled round plastic culvert at creek 26 which had been installed the prior year and washed out.
- Routed the trail over the end of the railroad culvert at creek 22, based on consultation with PSVRR. PSVRR will be widening the railroad shoulder at this location.
- Performed weed abatement along the entire 1.5 mile trail alignment in Sacramento County between White Rock Road and the county line.

Sacramento County – Completed in calendar 2024:

- Installed round plastic culverts at creek crossings 26 and 29. Culvert at creek 26 washed out in subsequent heavy rain.
- At crossing 30 the trail was routed over the end of the rail culvert, based on consultation with PSVRR.
- Performed weed abatement multiple times throughout the Sacramento County Natural Trail segments.

All creek crossings in Sacramento County have now been completed, including 7 round culverts, one puncheon bridge, and two routings over the railroad culverts. This completes the Sacramento County section. And with that, the entire natural trail, from Placerville to Folsom is now usable, though upgrades to creek crossings and reroutes in El Dorado County still need to be addressed. The El Dorado County section of the trail has been in use for over 10 years.

Please note - creek crossing 21 will not be addressed because it will be in the alignment of the SE Connector. Also, creek crossings 1 through 20 will not be addressed because they are within the South of 50 Folsom Plan area, and as part of the development plan, the corridor has been leveled and a paved trail built, with all creek crossings addressed as part of that project. There is no reason to build a natural trail on flat ground parallel to a paved trail.

El Dorado County - Completed since inception of the project:

- Installed rail/trail crossings at locations 51 and 59.
- Re-created 2 miles of natural trail across the railroad track from where the new paved trail displaced the existing natural trail in Diamond Springs, including the installation of an 8 foot puncheon bridge.

- Constructed and installed wooden box culverts at creeks 35, 41, 44,45, and 46.
- Installed plastic round culverts at creeks 34, 37, 47, and 59.
- Constructed/installed 14 foot puncheon bridges at creeks 38 and 42.
- Rerouted trail to pass over ends of railroad culverts at creeks 36 and 40.
- Completed extensive additional rerouting of trail to avoid wetlands.
- Constructed approximately 500 feet of new trail east of Deer Creek bridge where previously trail users walked or rode down the middle or shoulder of the railroad track.
- Filled in gravel across Carson Creek bridge near the county line and east of Memory Lane to provide a smooth surface between the rails where it's not possible to route the trail off of the track. Each section was approximately ¼ mile long.

Remaining to be completed, all in El Dorado County:

Natural Trail work remaining includes the following creek crossings, all in El Dorado County:

Creek Crossing #	Crossing Type
33	12-Inch Culvert
43	Armored Rock
50	Reroute trail over existing RR culvert, possibly with railing
55	12-Inch Culvert
60	Armored Rock
64	18-Inch Culvert
69	24-Inch Culvert
70 - 75	Armored Rock
76	18-Inch Culvert
77	Reroute trail over existing RR culvert, remove poison oak.
78, 80, 82, 84	Armored Rock